

GREENHORN CREEK COMMUNITY SERVICES DISTRICT
Special Meeting
Minutes
Thursday, April 10, 2014
6:00 p.m. – Greenhorn Fire Station

Note: This special meeting was called in order to discuss the items listed on this Agenda only due to a change in the date of meeting.

1. Roll Call

Board—Candy Miller, Gayle Higgins, Janice Bishop, Zeke Awbrey

Staff---Roy Carter

Public---Cecilia Williams. Scott Mickelson, Chuck & Pat Jarvi, and Fred McGrew

2. Public Comment Opportunity

Any member of the public may address the Board on matters that are within the jurisdiction of the Board not exceeding 3 minutes. Pursuant to the Brown Act, no action or discussion shall be undertaken by the Board on any item not appearing on the posted agenda, except that the Board Members or their staff may briefly respond to statements made or questions posed by the public or they may ask questions for clarification related to such statements made or questions posed by the public. If you are addressing the Board regarding a matter listed on the agenda, you are requested to hold your comments until the Board takes up that matter.

None

******Agenda Item for Minutes to be approved from the March meeting were left off of the agenda and will be on the May Agenda******

3. New Board Member

Appoint new Board Member—swear in

Cecilia Williams was our only person to apply and was sworn in to make the CSD Board a full board.

4. Finance Report

a. Review monthly financial reports.

A motion to approve the financial report was made by Cecilia, and seconded by Zeke. Motion approved. The Draft Preliminary budget will be emailed to the Board by April 20th.

b. Budget amendment for turnouts and special fire flashlights-Decision

Informal decision was made at the February 27th, 2014 meeting due to this being a safety issue.

Request was approved and signed off by the President.

5. Water Department

a. Update on Water systems.

Fred McGrew is now helping Roy on a part time basis. There are no leaks to be reported and the leak on Summit Trail was fixed in March.

b. Discussion of current water policy and possible acceptance.

The Draft Water Policy will be brought to the May meeting.

- c. Replacement of water meters that can only be manually read-possible action
There are five residential meters that need replaced . The cost of 4 are \$244 each and the cost of one other is \$343. CSD will pay the cost to replace these As these are ones that went in between the actual installation and the decision of which meters to use. The Ranch has two commercial meters, and one Seems to be questionable. The commercial meters can run from \$2,000 to \$4,000. Roy believes that it is the 1” meter. Roy will bring a proposal to the Board meter regarding replacing the meters. The proposal is to include estimates/bids for the installation and labor to replace them and another estimate/bid to provide the labor to replace the meters.
 - d. Cost of watering roads for Unit I and Unit II—discussion and possible action
In the separation of the CSD and Road Associations the Board has to consider how we are going to either charge the Road Associations for water used to water the roads, or possibly how it can be considered a benefit to our constituents. Cecilia and Janice are going to explore both options to bring back to the Board written information from the attorney to the May meeting.
 - e. All Board members turned in their Form 700 to Candy
- 6. Fire Department**
- a. Update on Fire Department Activity
There were 3 fire calls and 1 medical. There were 3 fire training days-1 day With Long Valley, and 1 day training with Quincy Fire Academy. Roy is also Helping the instructors at the academy. There will be a county wide drill on June 1st. The Greenhorn Evacuation Plan is still in draft form but progress is Being made on getting completed. Roy met with Cal_Fire and a major topic of discussion is the inspections to be done by Cal-Fire. But Cal-Fire is offering the option of having some volunteers to come out and go over the inspection form with the landowner and if any violations are found the form will be given back to the land owner so that it can be “fixed”. For more information on this go to www.PlumasFireSafe.org.
 - b. Fire Chief position update
No applications.
 - c. Property Inventory update
Fred and Roy are working on the inventory. They set an amount of over \$500 to be the cut off for listing items. They will bring the inventory to the May 15th meeting. All of the Wildland Fire Gear has expired.
- 7. Adjournment**
Next meeting is May 15th, 2014