

GREENHORN CREEK COMMUNITY SERVICES DISTRICT
of the Board of Directors Meeting

Minutes

Thursday, March 20, 2014

6:00 p.m. – Greenhorn Fire Station

1. Roll Call

Board: Zeke Awbrey, Gayle Higgins, Janice Bishop, and Candy Miller

Staff and Accountant: Roy Carter and Susan Scarlett

Public: Cecilia Williams, Darwin Barnes, and Chuck & Pat Jarvi

2. Approval of Minutes

a. Minutes of February 27, 2014

Candy made the motion to approve once the typos were corrected. Gayle seconded. Approved

4. Board Comment and Reports

a. Public Comment Opportunity statement on agenda—possible action

Janice moved this item to this order. Proposed wording for Public Comment Opportunity: Any member of the public may address the Board on matters that are within the jurisdiction of the Board for a period of time not exceeding 3 minutes. Pursuant to the Brown Act, no action or discussion shall be undertaken by the Board on any item not appearing on the posted agenda, except that Board members or their staff may briefly respond to statement made or questions posed by the public or they may ask questions for clarification related to such statements made or questions posed by the public. If you are addressing the Board regarding a matter listed on the agenda, you are requested to hold your comments until the Board takes up that matter. Gayle made the motion to approve, Zeke seconded. Approved.

3. Public Comment Opportunity

Any member of the public may address the Board on matters that are within the jurisdiction of the Board. **The Board is not allowed to comment or respond to public comments per the Brown Act.** If you are addressing the Board regarding a matter listed on the agenda, you are requested to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

This item was taken out and will reflect 4.a. above in the agendas.

The Barnes Lots 134 & 135 want to build homes on them possibly at less than 1,000 square feet. They are concerned about the minimum square footage allowed for building homes on lots. Chuck gave Janice some research that he had gathered to Janice.

4. Board Comment and Reports

a. Public Comment Opportunity statement on agenda—possible action

Moved up at the meeting to number 3 item.

b. Use of placeholder on the Agenda

Per Andy Morris, an instructor regarding agendas and the Brown Act for CSD's placeholders are not appropriate on agendas. We will no longer

Place items on the agendas as place holders.

5. Finance Report

- a. Review monthly financial reports.
Candy made the motion to approve the budget, Gayle seconded. Approved.
The draft budget for FY2015 will be handed out at the April meeting.
- b. Budget amendment for turnouts and special fire flashlights—Decision
Informal decision was made at the February 27th meeting due this being a safety issue.
Duplication see 7.g.
- c. Budget amendment
Need to have printed amendment before we can vote on it. We will do this at the April meeting.

6. Water Department

- a. Update on Water systems.
Shooting Star needed a repair to a lateral line. Everything else is good. The department has an opening for a part-time employee. Roy has a possibility of 3 candidates.
- b. Discussion of current water policy and possible acceptance
The policy is still being worked on. There are some questions to be asked of the attorney.
 - 1. Architectural committee review
Candy asked for this item. It was to ensure that our water policy was accurate in regards to saying that before we would issue a CSD Will Serve letter that it was in Unit I's CCR's. Since this was in the CCR's it is not an issue.
- c. Discussion of Water Rate Study with Meters—Place Holder
Taken off the agenda as it is a place holder
- d. Drought Awareness—Discussion and possible action
 - 1. Informational attachment to billing and on Web page-possible action
Gayle handed out the flyer that she had made up to be sent out with the Regular CSD billing. Both Road Association's had representatives and they were okay with the references to the roads. Candy made the motion to approve, Zeke seconded it. Approved. Gayle will send the flyer to Susan.
- e. Replacement of water meters that can only be manually read-possible action
Tabled—the fire department got a call and had to roll out.
- f. Cost of Watering of roads for Unit I and Unit II—discussion and possible action
Tabled—the fire department got a call and had to roll out.

7. Fire Department

- a. Update on Fire Department Activity
Tabled—the fire department got a call and had to roll out.
- b. Discussion and direction and/or update to staff regarding updates to fire fuels ordinance and possible acceptance.
Tabled—the fire department got a call and had to roll out.
- c. Fire Safe Council update.
Tabled—the fire department got a call and had to roll out.
- d. Firewise Community update
Tabled—the fire department got a call and had to roll out.
- e. Fire Chief position update

Tabled—the fire department got a call and had to roll out.

f. Property Inventory update

Tabled—the fire department got a call and had to roll out.

g. Purchase of Firefighter Equipment discussion and possible decision

Tabled—the fire department got a call and had to roll out.

9. **Adjournment**

Next meeting: Special Meeting on April 10th

Candy is on vacation 4/12 thru 5/6.