

GREENHORN CREEK COMMUNITY SERVICES DISTRICT

Minutes

Thursday, January 16, 2014

6:00 p.m. – Greenhorn Fire Station

1. Roll Call

Board—Gayle Higgins, Janice Bishop, Zeke Awbrey, and Candy Miller
Staff—Roy Carter
Public—Fred Radich and Chuck Jarvi

2. Approval of Minutes

a. Minutes of December 12, 2013

After typos are corrected—**Approved**—Gayle made the motion and Janice seconded.

b. Minutes of November 21, 2013

After typos are corrected—**Approved**—Gayle made the motion and Janice seconded

c. Minutes of Special Meeting of November 18th, 2013

After typos are corrected—**Approved**—Candy made the motion and Gayle seconded

3. Public Comment Opportunity

Any member of the public may address the Board on matters that are within the jurisdiction of the Board. **The Board is not allowed to comment or respond to public comments per the Brown Act.** If you are addressing the Board regarding a matter listed on the agenda, you are requested to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.

That the statement “The Board is not allowed to comment or respond to public comments per the Brown Act” in the above description is incorrect. That it is thought that we should such as LAFCO does and respond briefly to items or have it added to the next meetings agenda when the next draft agenda goes out for items. And that per the Brown Act it is not a correct statement in the opinion of the public bringing the topic up.

4. Finance Report

a. Review monthly financial reports.

The Unit 1 and Unit II books still have some outstanding receipts out and Susan and Roy are working to ensure that all are turned in before the books are closed out. Candy made the motion to approve, Janice seconded. **Approved.**

b. Discussion and direction to staff regarding policies for overdue accounts. Standing item.

c. Discussion of possible contract modification to Susan Scarlett’s contract. Tabled until Susan can be present at the meeting.

5. Water Department

a. Update on Water systems.

The system is running well. Though 3 problems did turn up. 1) A chlorine pump went bad, 2) a valve needed replaced and 3) several manual reading water meters seem to be having intermittent problems at the Ranch. Roy will bring to next months' meeting some pricing on residential and also on business electronic meters, that will work with our system. There was discussion on possibly replacing all of the manual meters. It was also suggested that Roy give the Board a "show me" trip, to see the tanks, pump houses and so on.

b. Discussion of current water policy and possible acceptance.

The web site and policy Stand-By amount (\$80 plus \$2.50 county fee) should show as being the same amount rather than \$80 on the web site and \$82.50 on the tax bills. Also it was suggested to expand on the tanks and well background information for the policy. Roy will work on this and bring back to our next meeting.

c. Discussion of Water Rate Study with Meters—Place Holder

d. Discussion of possible position duty changes for Roy Carter.

It was clarified that Roy was no longer receiving pay from Unit 1 or Unit II Road Associations. He said that stopped effective 12/31/13.

6. Fire Department

a. Update on Fire Department Activity

The Department responded to the downtown Quincy fire thru our Mutual Aid Agreement. They found that did not have enough gloves because of the water freezing their gloves, uniforms and radios. The Department also responded to a roll over accident on Lee Summitt, and responded to a Public Assist in Long Valley (but were turned around). The Department had two training sessions. The plan is to put together a "shopping list" of needed PPE (personal protective equipment) for the firefighters for our next Board meeting.

b. Discussion and direction and/or update to staff regarding updates to fire fuels ordinance and possible acceptance.

Once Fire Safe work and Fire Wise Council are finished with their study then we can look at our ordinance.

c. Fire Safe Council update.

Fire Safe Council completed a study on our Departments sphere of influence. Roy will bring it to the next Board meeting after it comes out.

d. Firewise Community update

There hasn't been a lot of progress as Jerry Hurley is leaving the program.

The hope is that Jerry will finish with it before he leaves.

e. Fire Chief position update

No one has applied.

7. Road Department

a. Update on road Department Activity

Roy and Susan are working on closing out the financials. Block heater(s) have been put in the grader. Tyson will be contacting Roy for training on the grader and snow plow.

b. Any Close out business as needed to close it out

Road Boards are going to get together with Susan for going over the financials since July 1st of 2013.

8. Adjournment

Next Meeting is February 20th at 6pm.