

**GREENHORN CREEK COMMUNITY SERVICES DISTRICT**  
**Minutes**

**Thursday, September 18th, 2014**  
**6:00 p.m. – Greenhorn Fire Station**

**1. Roll Call**

Board—Gayle Higgins, Zeke Awbrey, Cecilia Williams, Janice Bishop, and Candy Miller

Staff—Roy Carter, Tyson Rael, and Susan Scarlett absent

Public—Darwin Barnes, Danielle Jabbour, Mark Evans and Barbara Lockman, Kris Parton, Scott Mickelson,

**2. Public Comment Opportunity**

Any member of the public may address the Board on matters that are within the jurisdiction of the Board not exceeding 3 minutes. Pursuant to the Brown Act, no action or discussion shall be undertaken by the Board on any item not appearing on the posted agenda, except that the Board Members or their staff may briefly respond to statements made or questions posed by the public or they may ask questions for clarification related to such statements made or questions posed by the public. If you are addressing the Board regarding a matter listed on the agenda, you are requested to hold your comments until the Board takes up that matter.

Darwin Barnes told the CSD Board that Chuck Jarvi is taking over the Unit 1 Architectural Committee. Janice stated in answer to a question as to why Unit 2 Was not being taken over by Chuck Jarvi, that he not authority to take it over for Unit 2.

Barbara Lockwood and Darwin Barnes asked the questions as to when the Draft Water Policy would no longer be a draft. Janice responded that as soon as the CSD Board finished updating it, then it would no longer be a draft.

**3. Board Comments and Reports**

Cecilia would like to know if residents could glean wood off of CSD lots. Roy responded that most of the CSD lots were treated by Fire Safe Council several years ago, there was a concern that the liability would be too much of an issue for the CSD and resident if CSD were to promote this good idea.

**4. Approval of Minutes**

Minutes of August 21, 2014

Cecilia made the motion to approve and Zeke seconded. Approved.

**5. Finance Report**

**a.** Review monthly financial reports.

Candy made the motion to approve and Gayle seconded. Approved.

**b.** GovNetPay update—possible action

The email was read that Susan sent to the Board for this item. “We have GovNetPay set up on the website and it is live. We are waiting for inserts regarding this to put in the October 1<sup>st</sup> bills, but the system is in place and can be used. I believe that we have figured out the emailing bills use and hope to have an Agreement ready to send out in the bills that will be the way folks will sign up for this.”

**6. Water Department**

**a. Update on Water systems.**

There was a major water leak on Greenhorn Creek Road. This leak also did damage to a driveway which was repaired. The repair turned out nicely.

**b. Discussion of Draft water policy and possible acceptance.**

Tabled

**c. Cost of watering roads for Unit I and Unit II—discussion and possible action**  
Craig Settlemyre, Plumas County Counsel, said that he needs more information on the history of the water for the community. In the meantime we cannot charge residents an additional amount for the water to water the roads as this would be considered another type of tax. Roy is going to do more research and provide paperwork, including LAFCO paperwork on the water system and work with the County counsel on this.

**d. State mandated water conservation-update**

The required letter on water conservation went out to all lot owners and the ad was put in the paper. Our water usage is down 20% for August 2014 as compared to August 2013.

**e. CA emergency mandate and watering the roads—discussion and possible action**

There were concerns by Board members as to whether allowing the roads to be watered using Greenhorn CSD water, was violating the CA conservation mandate. After research done by Zeke, with the CA State Water Board representative Estar Tracy on 9/18/2014, in the CA State Water Code, Section 10.585 and 8.64, it is a Health and Safety issue which makes it legal to use the water to water the roads.

**7. Fire Department**

**a. Update on Fire Department Activity**

Zeke spoke up and relayed to everyone that a individual told him that he really appreciated the Greenhorn Fire Department with saving his life on one of their medical calls. Everyone clapped for the Department.

Tyson sent out an email on a breakdown of calls for the Fire Department:

I just finished our breakdown of calls (year to date) for the ISO review on Tuesday afternoon. I thought I would send it out to you all in case you are interested in our department's stats. Our volunteers are very good at trying to go unnoticed and kind of "behind the scenes" in their efforts to help our community so I thought I would put this together to see what the big picture looks like. I was pleasantly surprised to see that our average response time (leaving the station>arriving on scene both in and out of district) is down to 7.29 minutes. Our averages in district response times are down to just 3.4 minutes. To me, that's a pretty big deal because it can take a little time to get your gear on, get the engine out, map the address, and drive to the scene. I have to give credit where credit is due and that is our firefighters who practice getting their gear on within 2 minutes, getting faster and faster each time. Thank you, you have made such a big step in the right direction for our department and I'm proud of each and every one of you. Hope you all had a great weekend and I'll see you later this week.

The Board appreciated being informed of this information. Then Tyson went on to give us the reports for the last month. There was a Forcible Entry Training on 8/28/14 with 3 attendees. Then on 9/2/14 a Training Business Meeting and Maintenance combined with Medical Training that had 6 attendees. On 9/9/14 there were 6 attendees at the Live Fire Burn Building training. On 9/16/14 there was a School bus extraction/rescue training with 4 attendees. There were 2 for Medical

Aid calls, 5 for Structure fire/Mutual Aid calls.

- b. Fire Safe & Fire Wise Community update**
    - b.(1)-Fire Wise subcommittee—update and possible action**

The application (to be considered a Fire Wise Community) has been filed. Ralph Higgins helped on the application. Janice Bishop will be the lead contact for the CSD. Also the Fire Safe Council has a portable chipper that can be used by the different Fire Departments to use to help get rid of debris. Roy is going to schedule a tentative date of October 18<sup>th</sup> and then the 25<sup>th</sup> as a backup date for our community to have and use this chipper. Roy is also going to ensure that it is a big enough machine that it will make it worthwhile to use. Cecilia made the motion and Zeke seconded. Approved.
    - c. Office Space –discussion and possible action**

Guy Senter’s Construction company is going to provide an estimate for the office space remodeling. Tyson is also going to explore storage options for the Department.
    - d. Purchasing by the Fire Department—discussion and possible action**

We need to watch for options so that when and if incidentals are needed to be purchased from companies that we do not have accounts with, that the Fire Department will be able to purchase approved items as needed. But at the time the Board and Fire Department will be watching to see how it goes as it is now. This issue may have to be revisited at a later time.
    - e. Parking on Roads—Difficult access for emergency vehicles—discussion and possible action**

Tyson worked with Sue McCourt in researching to see if the Fire Department and or CSD have any ordinances in regards to vehicles being parked on the roads as Unit 1 roads are considered private roads. Unit II roads are also private roads, but Unit II Road Association has an easement on both sides of the roads. Zeke is also going to do some research on this subject.
    - f. Request from Gordon & Macias to be included in Greenhorn Fire District—discussion and possible action**

There has been some discussion with John Benoit, Plumas County LAFCO who provided forms to Janice who forwarded them on Gordon and Macias. Once the completed forms are turned in to John, this will start the process for them to be included in our Fire District. Tyson is going to explore some other possible options.
- 8. Adjournment**  
**Date of Next Meeting:**  
Next Meeting is October 16, 2014