

**GREENHORN CREEK COMMUNITY SERVICES DISTRICT**  
**Minutes**  
**Meeting**  
**Thursday, May 15th, 2014**  
**6:00 p.m. – Greenhorn Fire Station**

**1. Roll Call**

Board members—Janice Bishop, Gayle Higgins, Zeke Awbey, Ceilica Williams, and Candy Miller

Staff—Roy Carter and Susan Scarlett

Public—Chuck & Pat Jarvi, Fred McGrew, and David Lory

**2. Public Comment Opportunity**

Any member of the public may address the Board on matters that are within the jurisdiction of the Board not exceeding 3 minutes. Pursuant to the Brown Act, no action or discussion shall be undertaken by the Board on any item not appearing on the posted agenda, except that the Board Members or their staff may briefly respond to statements made or questions posed by the public or they may ask questions for clarification related to such statements made or questions posed by the public. If you are addressing the Board regarding a matter listed on the agenda, you are requested to hold your comments until the Board takes up that matter.

\* A suggestion was made that Board meetings start at 7pm.

\* There is lots of dust on the roads and cutting of corners by drivers in Unit 1. The resident suggested something like a round about as a possible solution. Chuck Jarvi, president of Road 1 said that he is planning on working with the county regarding the roads of Unit 1. This is at the junction of Blackridge and Greenhorn Road. Also it was brought up that CSD no longer maintains the roads of Greenhorn community.

**3. Board Comments and Reports**

a. Update on May 7<sup>th</sup> PCSDA meeting by Board members.

3 board members attended, Gayle, Cecilia, and Janice. There was news of the Fiber Optics that is coming to Quincy. There is also some sponsored training for Board members that is free, and a few with tuition costs. The focus of the PCSDA is to train CSD board members. The PCSDA will now operate under Rosenberg's Rules of Order. The next meeting of the PCSDA is June 4<sup>th</sup>, one topics for their agenda will be whether they join LAFCO or not.

b. Update on May 14<sup>th</sup> HIZ Workshop by Board Attendees

Janice and Cecilia attended. HIZ is for Home Ignition Zone. There was discussion in making your home/lot more inviting for firefighters to be able to save. Such as the land raked, debris picked up around the homes or structures. There were forms passed out that the State will be using in regards to the what Cal-Fire could/would write violations on. It was suggested to have Community involvement. Such as Gold Mountain, as an example, that has 81 homes, and only 7 received violations. Cal-Fire issues the citations thru the D.A.'s office. The fine can be anywhere from \$150 to \$500 per violation. It was requested that a checklist be posted on the Greenhorn CSD web page.

And be added to the agenda for next month in order to possibly be added to the website and to the water billing.

**4. Approval of Minutes**

Minutes of March 20<sup>th</sup>, 2014

Cecilia made the motion to approve and Zeke seconded---Approved

Minutes of Special Meeting of April 10<sup>th</sup>, 2014

Zeke made the motion to approve and Cecilia seconded—Approved

**5. Finance Report**

**a. Review monthly financial reports.**

Cecilia made the motion to approve and Zeke seconded. Financial report approved. Susan will email responses to the line item questions for 3 line items. A resolution and an appropriation limit will be brought to the June meeting for spending on by the Fire Department for PPE's and safety equipment. Another item for the agenda is a tour of the well houses and tanks for the board members. A consensus was reached by the board for Susan to check more into people being able to pay their water bills online via govpay.net. The thought is to include people being able to pay at Susan's office with credit/debit cards. This will be added to our June agenda. Susan's contract is up next month.

**b. Review of Preliminary Draft Budget**

Susan will post the notice for the public hearing on the budget. The Fire Department would like the unsecured taxes as their Wildland PPE's have expired and never been used. They need at least 7 sets. They need other safety supplies. Their SCBA units need to be tested annually as Roy just learned this information. Roy also informed us that next year they will need to do replacement on structure fire fighting equipment.

**5. Water Department**

**a. Update on Water systems.**

There were 2 leaks, one on Running Springs and one on Greenhorn Road between Pathfinder and Red Bluff Trail. Precautionary boil Water notices were posted.

**b. Discussion of Draft water policy and possible acceptance.**

A grammatical change to the ACC committee and the policy and will be brought back to the next meeting.

**c. Replacement of water meters that can only be manually read-possible action**

The Ranch meter in question appears to be working correctly. Roy's recommendation is that we do Not replace them. Roy is going to bring a proposed bid/estimate from a vendor for doing the residential water meetings to the next meeting.

**d. Cost of watering roads for Unit I and Unit II—discussion and possible action**  
Tabled until June meeting.

**6. Fire Department**

**a. Update on Fire Department Activity**

The Fire department had 1 lift assist, 1 smoke check, and 1 medical aid. There were 3 of our firefighters that graduated from the Fire Academy. Tyson, Fred, and Danielle. Tyson was the valedictorian of the class. Also 3 members attended the "pump and roll" training. Tyson was promoted to Captain.

**b. Fire Safe update**

None

**b. Fire Chief position update**

Roy resigned as fire chief and is now a Captain.

**c. Property Inventory given to the Board**

Fred is working furiously on the property inventory. There are online inventories available to use or buy on line, but the board agrees that a spread sheet serves the purpose well. Fred will send out the spread sheet.

**7. Adjournment**

**Next meeting is June 19<sup>th</sup> at 6pm.**