

GREENHORN CREEK COMMUNITY SERVICES DISTRICT

Minutes

Thursday, November 20th, 2014
6:00 p.m. – Greenhorn Fire Station

1. Roll Call

Board-Janice Bishop, Cecilia Williams, Gayle Higgins, Zeke Awbrey, and Candy Miller

Staff- Roy Carter and Susan Scarlett

Public-None

2. Public Comment Opportunity

Any member of the public may address the Board on matters that are within the jurisdiction of the Board not exceeding 3 minutes. Pursuant to the Brown Act, no action or discussion shall be undertaken by the Board on any item not appearing on the posted agenda, except that the Board Members or their staff may briefly respond to statements made or questions posed by the public or they may ask questions for clarification related to such statements made or questions posed by the public. If you are addressing the Board regarding a matter listed on the agenda, you are requested to hold your comments until the Board takes up that matter.

None

3. Board Comments and Reports

Ownership of Lot 169—Janice spoke in regards to Lot 169 in Unit II that we need to know who the true owner of this lot is. Susan has a file on this lot and will provide it to Candy for her to research.

Janice and Cecilia attended a CSDA meeting that had Clay Singleton speaking on Checks and Balances for Small CSD. Indian Valley had \$670,000 embezzled. The speaker had recommendations for fraud detection. There will be some agenda items at the next meeting for following these recommendations for our CSD protection.

4. Approval of Minutes

a. Minutes of October 16th, 2014—approved after corrections are made. Cecilia made the motion and Zeke seconded it. Approved.

b. Change to minutes approval process-It was suggested that the draft minutes sent for corrections of grammar and spelling (not changing the meaning of the sentences) for corrections and sent out to all Board members as Draft. Then there would not need to spend so much time at the actual meeting for Spelling and grammar corrections. A Motion was made by Cecilia, seconded by Zeke. Motion passed.

5. Finance Report

a. Review monthly financial reports. Candy made the motion and Zeke seconded. Approved.

People have been paying their bills using credit cards. Susan did try making a “dummy email bill”, this program does not do a good legible format of a bill. If residents want to do electronic billing they will have to sign up for it. Susan will bring to our next meeting a draft explanation letter to go out to the residents of the CSD. The CSD board also received a correspondence from P. Brunel, Susan gave it to Janice. The CSD still has not received a bill from Unit I for road

dues, for the lots that CSD owns in Unit I. Roy will check with Chuck Jarvi.

6. Water Department

a. Update on Water systems

Almost all of the repairs are completed on Well 2. Tank 1 water quality on Pathfinder is still being tested. It is still bad. We are waiting for the results from the water testing. Roy has started the Integrated Regional Water Management Plan for our area. Roy will send us more information on this, including a MOU (this is a non-binding agreement). This entails planning for the next 5 years of our water and dealing with the state. This money is from Prop 84, where in past years it had been Prop 50.

b. Cost of watering roads for Unit I and Unit II—discussion and possible action
Cecilia did research and consultations with attorneys that the CSD will absorb the cost to provide water to the Unit I and Unit II Road Associations for the Public Good, and Health and Safety of the community.

c. Order of Agenda changed—discussion and possible action

Gayle brought up that perhaps the order of the agenda be flexible, such as Fire Department before the Water Department. After discussion it was said that at the beginning of each meeting that could be discussed, but we did need to try to keep the order of agenda as it is sent out to the Public.

7. Fire Department

a. Update on Fire Department Activity—No report or update

b. Fire Safe & Fire Wise Community update

We are now a FireWise Community. This is something that we need to publicize such as in billings and on the website.

c. Office Space –discussion and possible action

There was not a report out other than the estimate that Tyson has sent the Board via email. Zeke is also going to check on some trailers that the State is wanting to get rid of. The only cost to us might be to move and to paint them.

d. Vehicle 8351 –possible replacement. Discussion and possible action

No report or update

8. Personnel

Closed Session Personnel Matter. It is the intention of the Board to meet in closed session to: Consider Public Employee Performance Evaluation for the position of General Manager.

There was not a reportable action to the Public..

9. Adjournment

Date of Next Meeting: December 18, 2014