

# GREENHORN CREEK COMMUNITY SERVICES DISTRICT

## Minutes

Thursday, January 22, 2015, 6:00 p.m.

Greenhorn Fire Station

### 1. Roll Call

Board - Cecilia Williams, Janice Bishop, Zeke Awbrey, Gayle Higgins and Candy Miller

Staff – John Jackson

Public – Robin Gripon

### 2. Public Announcement on actions taken in closed session, January 15, 2015 – no action taken

### 3. Public Comment Opportunity

Any member of the public may address the Board on matters that are within the jurisdiction of the Board not exceeding 3 minutes. Pursuant to the Brown Act, no action or discussion shall be undertaken by the Board on any item not appearing on the posted agenda, except that the Board Members or their staff may briefly respond to statements made or questions posed by the public or they may ask questions for clarification related to such statements made or questions posed by the public. If you are addressing the Board regarding a matter listed on the agenda, you are requested to hold your comments until the Board takes up that matter.

### 4. Review/approve job description for General Manager/Water Operators

Gayle Higgins will work on creating a Employee Relations System. After discussion of language within the job description, additions and changes were made. Gayle Higgins moved to accept the Water Operator/General Manager Job Description as amended tonight. Motion passed unanimously.

### 5. Review/approve contract for Water Operator

Zeke Awbrey made a motion to accept the Independent Contractor Agreement as is. The motion passed unanimously.

### 6. Personnel – Closed Session

Review resumes for General Manager/Water Operator

### 7. Public Announcement on actions taken in closed Session, January 22, 2015 – Offered position of General Manager/Water Operator to Tyson Rael.

7. **Date of Next Meeting:** February 19, 2015

**Adjournment 8:02 p.m.**

*Cecilia Williams*

*Secretary,*

*Greenhorn Creek Community Services District*