

**GREENHORN CREEK COMMUNITY SERVICES DISTRICT
A FIRE WISE COMMUNITY**

Minutes

**Thursday, April 16, 2015, 6:00 p.m.
Greenhorn Fire Station**

1. Roll Call

Board - Janice Bishop, President, Cecilia Williams, Zeke Awbrey, Gayle Higgins and
Staff - Susan Scarlett, Tyson Rael, Dan Hoffman
Public – Chuck Jarvi, Darwin Barnes, Danielle Awbrey

2. Public Comment Opportunity

Chuck Jarvi asked a question about the final disposition of the discussion of gift of public funds in regards to watering the roads. Cecilia Williams will forward minutes from the appropriate meeting. He also suggested that we take action on using the water meters, and requested a copy of the grant that paid for the water meters.

3. Board Comments and Reports

- a. Training Records – received Form 700 from Candy Miller and Zeke Awbrey.
- b. Required Forms - Cecilia Williams requested a copy of ethics training records from Zeke Awbrey, Candy Miller and Gayle Higgins

4. Approval of Minutes

Minutes of 3/19/15 - Stand approved as written.

5. Finance Report

- a. Review monthly financial reports – We are at 78% of budget at this time. Approved as received.
- b. Review draft Budget for 2015-2016 – Susan was directed to take 10% of audit expenses and 10% of bookkeeping expenses from the Fire Department.

6. Water Department

- a. Update on Water systems – no action taken
- b. Winterizing – review letter to residents – Dan Hoffman will develop a letter detailing house winterizing procedures to post on the website and send out with the quarterly water bills in October.
- c. Water restrictions – Gayle Higgins will work on new flyers to post on the website and at the mailboxes covering the new water restrictions, as well as a door hanger for the General Manager to hang on people's homes when violations of the water restrictions are observed.
- d. Purchase of pump house generators – no action taken

Cecilia Williams made a motion to go directly to item 8 on the agenda, Janice Bishop seconded. Motion passed unanimously.

- e. Water rates – Zeke offered to chair a committee to explore doing our own water rate study for the community instead of paying an engineer to do it. Chuck Jarvi, Cecilia Williams and Dan Hoffman offered to serve on the committee. Janice Bishop made a motion to purchase software for \$310 to assist in this endeavor. Gayle seconded. Motion passed unanimously.
- f. Relocation of water meters at 2223 and 2227 Greenhorn Ranch Rd.– Tyson has contacted Wilburn construction to ask for information on the original meter plan.

7. Fire Department

- a. Update on Fire Department Activity – 3 trainings, 4 medical call outs.
- b. Fire Safe & Fire Wise Community update – Tyson Rael has contacted the two agencies to pursue grants for CSD owned lots to be cleaned up.

8. CSD business

Offer to purchase CSD lot - Gayle made a motion to pursue sale of 1890 Pathfinder Trail to Danielle and Zeke Awbrey. Seconded by Cecilia Williams. Motion was approved. Candy Miller abstained, Zeke Awbrey recused himself, Cecilia Williams, Janice Bishop and Gayle Higgins

voted for the motion. Cecilia Williams made a motion to accept an offer of \$11,500 for 1890 Pathfinder pending approval of CSD attorney. Gayle Higgins seconded. Motion was approved. Candy Miller abstained, Zeke Awbrey recused himself, Cecilia Williams, Janice Bishop and Gayle Higgins voted for the motion.

9. Date of Next Meeting: May 21, 2015

Adjournment –8:08

*Cecilia Williams
Secretary
Greenhorn Creek Community Services District*

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