

GREENHORN CREEK COMMUNITY SERVICES DISTRICT
A FIRE WISE COMMUNITY
Minutes
Thursday, June 18, 6:00 p.m.
Greenhorn Fire Station

1. Roll Call

Board- Janice Bishop, President; Cecilia Williams, Secretary; Zeke Awbrey, Gayle Higgins, Candy Miller

Staff – Tyson Rael, Dan Hoffman

Public – Barbara Lockman, Mark Evans, Darwin Barnes, Chuck Jarvi, Dick Cahill, Pete Ghib, Elizabeth Zeiner, Danielle Jabbour, Gracie Russell

2. Public Announcement of action taken in closed sessions 5/21/15 and 5/29/15

On 5/21/15, the board decided to give our financial advisor 60 days notice. On 5/29/15, the board decided not to renew the financial advisor's contract, per her request. Her contract will expire June 30, 2015.

3. Public Comment Opportunity

No comments were made.

4. Board Comments and Reports

Required forms – Candy Miller and Zeke Awbrey confirmed completion of the required Sexual Harassment training. Candy Miller submitted her resignation from the board, effective immediately. The board accepted it, with an effective date of June 18, 2015.

5. Public Hearing 2015/2016 Operating budget

a. Public hearing was opened.

b. Clarification of the training portion of the budget was discussed.

c. Closure of Public Hearing

d. Zeke Awbrey made a motion to adopt the 2015/2016 operating budget. Cecilia Williams seconded. Motion passed unanimously.

6. Approval of Minutes

Minutes of May 21, 2015 . Approved as presented.

7. Finance Report

a. There have been no major changes. Water expenditures are at 91% of expected expenses, Fire expenditures are at 75% of total expected expenses. Cecilia Williams made a motion to approve the financial statements. Gayle Higgins seconded. Motion passed unanimously.

b. Greenhorn CSD website – Tabled due to personnel changes, will continue to next month.

8. Water Department

a. Update on Water system – one repair in unit 1. Zeke Awbrey made a motion that Dan change the draft water policy to accurately reflect that Greenhorn Creek Community Service District owns the plumbing from the main line to and including the meter after initial installation by the property owner. Cecilia Williams seconded. The motion was amended to state that Dan will revise the water policy. Cecilia Williams, Janice Bishop and Zeke Awbrey voted aye, Gayle Higgins voted nay.

b. Water Rates – no action taken.

c. Relocation of meters at 2223 and 2227 Greenhorn Ranch Road – Cecilia reported that there is no documentation to an agreement to move the meter as requested by the property owner. It was suggested that the property owner bring documentation of statements made by previous GCCSD employees and board members that they would move the meters.

9. Fire Department

a. Update on Fire Department Activity – There was one training, one maintenance meeting and no medical calls this month.

b. Fire Safe & Fire Wise Community update – \$10,000 of grant money is available for putting together a plan for our community. The Fire Wise Community picnic has been scheduled for July 25, 2015. A committee was formed of Tyson Rael and Cecilia Williams to plan the picnic.

c. Office space – The new office is close to done. All that's left is finishing electrical, lighting and phone.

d. Storage Container – no action taken.

10. Closed Session - Personnel Matter

In accordance with Government Code 54957(b), it is the intention of the Board to meet in closed session to review resumes for the Professional Service Contract of the Bookkeeper/Finance Officer.

11. Date of Next Meeting: July 16, 2015, 6:00 p.m.

Adjournment: 7:09

Cecilia Williams

Secretary

Greenhorn Creek Community Services District

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