

**GREENHORN CREEK COMMUNITY SERVICES DISTRICT  
A FIRE WISE COMMUNITY**

**Minutes**

**Thursday, February 16, 2017, 6:00 p.m.  
Greenhorn Fire Station**

**1. Roll Call**

Board – Janice Bishop, President; Cecilia Williams, Co-secretary; Kimrey Levy, Co-secretary,  
Staff – Tyson Rael, General Manager; Carrie Rush, Bookkeeper  
Public – Kyle Crabtree

**2. Public Announcement on actions taken in closed session, January 26, 2017**

The board finished the Job Performance Evaluation of the General Manager.

**3. Public Comment Opportunity**

none

**4. Board Comments and Reports**

Kimrey Levy and Tyson Rael turned in their Form 700.

**5. Approval of Minutes**

Minutes of 1/16/17 – Move for approval by Kimrey Levy, seconded by Cecilia Williams.

**6. Finance Report**

- a. Review monthly financial reports – Cecilia Williams moved to accept, Kimrey Levy seconded. Motion passed unanimously.
- b. Bank accounts – Water and Fire accounts are open and active at Plumas Bank. Both are waiting for checks to clear the Bank of America. The Certificate of Deposit has been opened, but the Money Market account has not.
- c. Credit card – Neither the General Manager nor the bookkeeper wanted a credit card, so no action was taken on credit card policy.

**7. Water Department**

- a. Flooding at well, sandbags were placed. Dry wall will need to be repaired hopefully through the state.
- b. Facebook page – Set up and working well. Notification has been sent to the mailing list. The link to the page is: <https://www.facebook.com/greenhorncreekcsd/>
- c. Water rate study – Engineer is in default of contract.

**8. Fire Department**

- a. Update on Fire Department Activity – There was flooding in Unit 1 culverts. The Fire Department assisted Wilburn Construction by marking the culverts. Unit 1 hired Wilburn Construction's backhoe to clear the mud and rocks.  
Call outs -1  
Trainings - 1
- b. Fundraiser – tabled for next meeting.

**9. Date of Next Meeting: March 16, 2017**

**Adjournment – 6:22 p.m.**

*Cecilia Williams  
Secretary  
Greenhorn Creek Community Services District*

*This Agenda is posted online at [greenhorncsd.org](http://greenhorncsd.org) or on the bulletin board at the mailboxes on Greenhorn Ranch Road.*