

**GREENHORN CREEK COMMUNITY SERVICES DISTRICT
A FIRE WISE COMMUNITY**

Minutes

**Thursday, December 17, 2015, 6:00 p.m.
Greenhorn Fire Station**

1. Roll Call

Board - Janice Bishop, President, Cecilia Williams, Secretary, Connie Radach, Taletha Washburn

Staff – Carrie Rush

Public – Nils Lunder, Loren Gibbons, Carrie Gibbons, Mark Evans, Barbara Lockman, Fred Radach

2. Board Comments and Reports

Taletha Washburn and Cecilia Williams were sworn in as members of the Community Services Board, serving new terms. Zeke Awbrey has resigned from the Board.

3. Public Comment Opportunity

A question was raised about water rates, referred to 7b.

4. Presentation – Nils Lunder from the Community Fire Safe council made a presentation about the Greenhorn Creek Community Services District Wildfire Protection Plan. Cecilia Williams made a motion to have Janice Bishop sign the plan, Connie Radach seconded. Motion passed unanimously.

5. Approval of Minutes

Minutes of November 19, 2015 – approved as they stand.

6. Finance Report

a. Report reflects 5 months into the year. We have \$11,000 in receivables, now \$9,000. Two customers are making payments, two liens were removed, 6 liens are in place. One home is closing escrow, and the Community Services District is getting a large payment from escrow due to a lien on that property. Cecilia Williams moved to accept the financial report. Connie Radach seconded. Motion passed unanimously.

b. The auditor recommended running separate Quickbook and bank accounts for the fire and water departments. He also recommended assessing administrative costs of bookkeeping and audit fees and determining the actual percentages of cost charged to fire and water and establishing a monthly fee. Cecilia Williams moved to make these changes. Connie Radach seconded. Motion passed unanimously.

7. Water Department

a. A Leak on Buckhorn trail was repaired. A gate valve that was shown on the water system plans was never installed, so whole unit needs to be turned off to do repairs. Tyson will install the gate valve in the spring. The solar system battery is inadequate for the current need so Sierra Controls will offer a bid to replace the battery.

b. The process for the Water Rate study will be started after the holidays.

8. Fire Department

a. There were 3 trainings and 4 call outs. The storage container was delivered, but not able to be delivered to the fire house due to road conditions. It was delivered to ranch parking lot, and will be placed when the road conditions permit.

9. Date of Next Meeting: Jan. 21, 2016

Adjournment – 6:57 p.m.

Cecilia Williams

Secretary

Greenhorn Creek Community Services District

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