

**GREENHORN CREEK COMMUNITY SERVICES DISTRICT  
A FIRE WISE COMMUNITY**

**Minutes**

**Thursday, November 17, 2016, 6:00 p.m.  
Greenhorn Fire Station**

**1. Roll Call**

Board – Janice Bishop, President; Cecilia Williams, Secretary; Kimrey Levy, Connie Radach  
Staff – Tyson Rael, Carrie Rush  
Public – Darwin Barnes, Fred Radach, Scott Mickelson

**2. Public Comment Opportunity - none**

**3. Board Comments and Reports - none**

**4. Approval of Minutes**

Minutes of 10-20-16 – approved as submitted.

**5. Finance Report**

a. Review monthly financial reports – Connie Radach moved to approve the October financial reports, Kimrey Levy seconded. Motion passed unanimously.

b. Bank accounts – The auditor agreed that switching to Plumas Bank would be appropriate. All board members will be able to sign checks. Two board member signatures will be required on every check. Cecilia Williams moved to switch both water and fire accounts to Plumas Bank. Connie Radach seconded. Motion passed unanimously.

**6. Water Department**

a. Update on Water systems - none

b. Report on grant research – No grants have been found as yet.

c. Report on reverse dialing – Code red system is being reviewed.

d. Report on Draft Water Policy – Attorney Jennifer McQuarrie suggests that we change our water approval process so that after the building plans are approved by the Greenhorn Creek architectural committee, a will serve letter will be issued by the General Manager to the applicant. The applicant then will submit the will serve letter and the building plans to the to the Plumas County Planning Commission. When the building plans are approved by the planning commission, they then must be submitted back to the Greenhorn Creek General Manager. Upon approval of the General Manager. a water connection will then be made. Application and approval forms will be edited to reflect the new process.

**7. Fire Department**

Update on Fire Department Activity – There were five call outs and 4 trainings. Cal Fire is working on reducing fuel loads on CSD lots and dividing and burning the burn pile.

**8. Date of Next Meeting: Dec. 15, 2016**

**Adjournment – 6:31 p.m.**

*Cecilia Williams  
Secretary  
Greenhorn Creek Community Services District*

*This Agenda is posted online at [greenhorncsd.org](http://greenhorncsd.org) or on the bulletin board at the mailboxes on Greenhorn Ranch Road.*