

**GREENHORN CREEK COMMUNITY SERVICES DISTRICT
A FIRE WISE COMMUNITY**

Minutes

**Thursday, January 26, 2017, 6:00 p.m.
Greenhorn Fire Station**

1. Roll Call

Board – Janice Bishop, President; Connie Radach, Vice-President; Cecilia Williams and Kimrey Levy, Co-secretaries; Taletha Washburn

Staff – Tyson Rael, Carrie Rush

Public – Chuck Jarvi, Darwin Barnes, Fred Radach, Scott Mickleson, Danielle Rael

2. Public Comment Opportunit - none

3. Board Comments and Reports

a. Ethics training – each board member must take the training every 2 years. It is available online on demand for free for the board members.

b. Statement of Economic Interest – Form 700 -each board member must fill one out yearly. Forms were passed out to board members to fill out.

4. Approval of Minutes

Minutes of 12-15-16 were approved as submitted.

5. Finance Report

a. Financial Reports for November, 2016 and December,2016 were submitted. Cecilia Williams moved to approve the reports, Connie Radach seconded. Motion passed unanimously.

b. Accounts were opened at Plumas Bank for fire and water. Signature cards were brought to the meeting and signed by board members. All checks must be signed by two board members.

c. Janice Bishop will make an application for a credit card at Plumas Bank. The credit card policy will be reviewed by board members and discussed at next board meeting.

6. Water Department

a. Skada crashed. It is the system that controls the water system. It was replaced. The solar panel needs to be replaced. A quote has been received for \$3,885. A motion was made by Cecilia Williams to approve it. It was seconded by Connie Radach. Motion passed unanimously.

b. Information on the reverse dialing system indicated that it will probably be expensive. Tyson Rael and Cecilia Williams will create a facebook page for water and road updates. Cecilia Williams will send an email to the mailing list with a link and instructions on how to use it.

c. Cecilia Williams will contact the engineer.

d. Cecilia Williams made a motion to accept the draft water policy as a finished policy, with the adjusted language under new construction. Taletha Washburn seconded. Motion passed unanimously.

7. Fire Department

a. Update on Fire Department Activity – 1 medical call out – 3 trainings

b. Fundraisers – Tyson Rael will organize a spaghetti dinner at the ranch.

c. Taletha Washburn made a motion to fund Page Out App, a method for our Fire Department members to communicate with each other. Connie Radach seconded. Motion passed unanimously.

8. Personnel - Closed session personnel matter.

It is the intention of the Board to meet in closed session to: Consider Public Employee Performance Evaluation for the position of General Manager.

9. Date of Next Meeting: February 16, 2017

Adjournment – 7:29 p.m.

Cecilia Williams
Secretary

Greenhorn Creek Community Services District

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