

**GREENHORN CREEK COMMUNITY SERVICES DISTRICT  
A FIRE WISE COMMUNITY**

**Minutes**

**Thursday, August 20, 2015, 6:00 p.m.  
Greenhorn Fire Station**

**1. Roll Call**

Board – Janice Bishop, President; Cecilia Williams, Secretary; Zeke Awbrey

Staff – Tyson Rael, Carrie Rush

Public – Scott Mickelson, Kimzey Levy, Barbara Lockman, Mark Evans, Darwin Barnes, Kris Parton, Chuck Jarvi

**2. Public Comment Opportunity**

Concerns were raised that the newer water tank was not designed to serve Wilburn properties. A suggestion was made that a meter should be put on the water line where it leaves Unit 1 and enters Wilburn property.

**3. Board Comments and Reports**

Zeke Awbrey made a motion to approve a new contract with Dan Hoffman. Cecilia Williams seconded. Motion passed unanimously.

**4. Approval of Minutes**

Minutes of 7-16-15 - approved as submitted.

**5. Finance Report**

a. Review monthly financial reports – A summation of delinquent amounts will be added to the report. Carrie Rush will issue a 10 day notice to the resident without a meter but with a will-serve letter.

b. Resolution 2015-7076 continuing the water standby assessment at the same rate for 2015.

Consider adoption of Resolution 2015-7076. Cecilia Williams made a motion to adopt the resolution, Zeke Awbrey seconded. Motion passed unanimously.

c. Resolution 2015-7077 requesting the collection of charges on the tax roll - consider adoption of Resolution 2015-7077 – Zeke Awbrey made a motion to adopt the resolution, Cecilia Williams seconded. Motion passed unanimously.

**6. Water Department**

a. Update on Water systems – 1 leak on Sugar Pine, repair upcoming

b. CSD website – Tyson Rael offered to help Cecilia Williams redesign the website, so no contact was made for assistance from a professional.

c. Water rates – Zeke Awbrey made a motion that we purchase the 2014 Rate Study CD and book from American Water Works Association, and have Tyson Rael join as a young professional. Janice Bishop seconded. Motion passed unanimously.

d. Well measuring device – Tyson will get two formal estimates on the cost of this device.

e. Water shut off notification procedures – Carrie Rush will include a notice with the next water bill stating that we would be glad to email people when water is to be shut off if they wish and provide their email. Also, a notice will be posted at the mailboxes, and the board will be notified by email whenever water system shut off is necessary.

**7. Fire Department**

a. Update on Fire Department Activity – 2 medical aid calls, 2 trainings

b. Fire Safe & Fire Wise Community update – four community members attended

c. Office space – It is almost done, just carpet to be completed.

d. Fire house water heater – It is an on demand heater. It is turned on low and working fine.

**8. Date of Next Meeting: September 17, 2015**

**Adjournment – 7:03 p.m.**

*Cecilia Williams  
Secretary  
Greenhorn Creek Community Services District*

*This Agenda is posted online at [greenhorncsd.org](http://greenhorncsd.org) or on the bulletin board at the mailboxes on Greenhorn Ranch Road.*