

**GREENHORN CREEK COMMUNITY SERVICES DISTRICT
MINUTES OF THE BOARD OF DIRECTORS**

October 13, 2011

A meeting of the Board of Directors of the Greenhorn Creek Community Services District was held on October 13, 2011, at the Greenhorn fire station. Persons in attendance included:

Board Members: Candy Miller, Brian Morris, Marlynn Jordan, David Schmid

District Staff and Volunteers: Carl McDonald, Susan Scarlett

Four members of the public

1. Approval of Minutes

Upon a motion made by David Schmid, seconded by Marlynn Jordan, and unanimously approved, the minutes from the regular meeting on September 15, 2011, were approved as corrected.

2. Public Comment Opportunity

Frank Madden asked about residents being able to use the Fire Department's wood chipper. Carl McDonald reported that he and Dave Hockaday had taken the chipper to people's property in the past to work with homeowners. Candy Miller stated that the District should have a policy regarding use of the chipper and liability issues and asked for an item to be included on the agenda for the November meeting.

3. Finance Report

Susan Scarlett presented the financial report. As of October 7, cash on hand was \$152,633. Water Department expenses were \$40,294 and income was \$51,141. Fire Department expenses were \$4,414 and income was \$0. Upon a motion made by Brian Morris, seconded by David Schmid, and unanimously approved, the Board accepted and filed the monthly finance report.

Susan Scarlett distributed copies of the 2010-11 audit from the District's outside auditor. The Board will discuss the audit at the November meeting.

4. Water Department

David Schmid reported that leaks had been repaired on Buckhorn Trail and water pressure had been restored.

Kris Parton asked about the status of the water meter project and stated that part-time residents should pay less for water service. Candy Miller responded that a new contractor was on the job and the meter project was moving forward. Brian Morris stated that a new rate study by a registered professional engineer will have to be

completed and the District will have to go through a Prop. 218 process to establish a new rate structure with metered rates.

Susan Scarlett reported that she had looked into the suggestion from the Department of Public Health to obtain a bridge loan to help finance the water meter project while awaiting reimbursement from the state. Ms. Scarlett recommended against seeking a bridge loan, and it was the consensus of the Board that the District could rely on its existing funds as long as claims were submitted promptly after bills are received from the contractor.

5. Fire Department Report

Assistant Fire Chief David Schmid reported that there had been a fire on Running Springs Trail that grew to about one-tenth of an acre. The cause of the fire is under investigation. The Fire Department also responded to two medical calls during the month. Mr. Schmid reported he was proceeding through the second phase of instruction training and, upon completion, will be able to teach classes to other firefighters. The Fire Department continues to meet two times a month for training.

Careflight hosted a barbeque for Plumas County fire departments on October 9, and the Plumas County Fire Chiefs Association presented a service award to Carl McDonald for his many years of contributions to the Greenhorn Fire Department.

The Board briefly discussed Ordinance 90-736, which addresses fire fuel clear zones around structures. Brian Morris reported that Plumas County was in the process of issuing a request for proposals for a county-wide fire prevention specialist, and one of the tasks for such a person would be to assist local fire departments in conducting inspections of fuel clearance around homes as required by state law. It was the consensus of the Board to defer updating the Greenhorn fire fuel ordinance until the Board could review the county and state standards under Public Resources Code 4290 and determine what assistance may be available from the county.

6. Adjournment

The meeting adjourned at 7:15 p.m. The next meeting is scheduled for Thursday, November 17, at the fire station.

I, Brian L. Morris, Secretary of the Board of Directors, certify that the foregoing minutes of the Greenhorn Creek Community Services District Board of Directors are correct as recorded.

/s/ Brian L. Morris

Brian L. Morris, Secretary