

GREENHORN CREEK COMMUNITY SERVICES DISTRICT
MINUTES OF THE BOARD OF DIRECTORS
September 15, 2011

A meeting of the Board of Directors of the Greenhorn Creek Community Services District was held on September 15, 2011, at the Greenhorn fire station. Persons in attendance included:

Board Members: Candy Miller, Brian Morris, Marlynn Jordan, David Schmid

District Staff and Volunteers: Roy Carter

Three members of the public

1. Approval of Minutes

Upon a motion made by David Schmid, seconded by Marlynn Jordan, and unanimously approved, the minutes from the regular meeting on August 18, 2011, were approved as corrected.

2. Public Comment Opportunity

There was no public comment.

3. Finance Report

Roy Carter presented the financial report. As of September 12, cash on hand was \$173,678. Water Department expenses were \$20,105 and income was \$26,219. Fire Department expenses were \$3,860 and income was \$0. Upon a motion made by Brian Morris, seconded by Candy Miller, and unanimously approved, the Board accepted and filed the monthly finance report.

Mr. Carter reported he was reviewing the allocation of Road Department expenses between Unit 1 and Unit 2. There are more miles of roads, more hills, and wider roads in Unit 2, but Unit 2 also has more lots that are being billed for road dues. A reasonable allocation of expenses could be based on the proportion of lots in each unit, with 200 lots in Unit 1 and 238 lots in Unit 2. The Board will review this matter in the future.

Mr. Carter reported that one of the overdue accounts would be back in Small Claims Court on September 16. One payment of \$200 was made, and then there was a \$25 payment. Mr. Carter will seek direction from the judge. The Orange County Sheriff's Department was unsuccessful after two attempts to serve papers on another overdue account. The court date will be reset with 60 days lead time, and another attempt will be made.

4. Water Department

Roy Carter reported he was trying to fix a leak on Greenhorn Road that was complicated because it was in the area of multiple control valves. The qualified contractors have been too busy, but repairs work should start on September 16.

Mr. Carter reported that Wilburn Construction was the low bid to finish the water meter project, and approval had been received from U.S. EPA and the California Department of Public Health. Mr. Carter reported that there was enough money left from the original grant to complete the project. Upon a motion made by Brian Morris, seconded by David Schmid, and unanimously approved, the Board approved a Notice of Award to Wilburn Construction and authorized the General Manager to sign all contract documents to proceed with the project at a total price of \$164,732.

Brian Morris presented a draft ordinance addressing theft of services. The Board members agreed to review the ordinance and discuss it at a future meeting.

5. Fire Department Report

Assistant Fire Chief David Schmid reported that the fire department responded to one medical during the month and that the Fire Department was working on joint training with Long Valley CSD. A mutual aid agreement is already in place between Greenhorn and Long Valley.

The Board reviewed the ordinance addressing a 100-foot fire fuel clear zone around structures, which was adopted after the 1990 fire in and around Greenhorn. Candy Miller noted that parts of the ordinance were outdated. It was the consensus of the Board members that the ordinance needed to be updated and brought back to the Board for approval.

Brian Morris reported that he and Carl McDonald had both been in contract with Danielle Banchio, the Registered Professional Forester who previously worked on the FireSafe project in Greenhorn. She is willing to work on the Greenhorn Firewise grant project and a contract and scope of work are being prepared for consideration by the Board.

6. Adjournment

The meeting adjourned at 8:05 p.m. The next meeting is scheduled for Thursday, October 13, at the fire station.

I, Brian L. Morris, Secretary of the Board of Directors, certify that the foregoing minutes of the Greenhorn Creek Community Services District Board of Directors are correct as recorded.

/s/ Brian L. Morris

Brian L. Morris, Secretary