

**GREENHORN CREEK COMMUNITY SERVICES DISTRICT
MINUTES OF THE BOARD OF DIRECTORS**

May 19, 2011

A meeting of the Board of Directors of the Greenhorn Creek Community Services District was held on May 19, 2011, at the Greenhorn fire station. Persons in attendance included:

Board Members: Candy Miller, Brian Morris, Marlynn Jordan, David Schmid

District Staff and Volunteers: Roy Carter, Carl McDonald

Two members of the public

1. Approval of Minutes

Upon a motion made by David Schmid, seconded by Marlynn Jordan, and unanimously approved, the minutes from the regular meeting on April 21, 2011, were approved as presented.

2. Public Comment Opportunity

Steve Segoria asked the Board whether Plumas County had an active code enforcement program. Brian Morris stated that Plumas County has recently hired a new code enforcement officer and that code enforcement questions could be directed to the Plumas County Building Department.

3. Finance Report

Roy Carter presented the financial report. As of May 6, cash on hand was \$152,328. Water Department expenses were \$91,203 and income was \$119,568. Fire Department expenses were \$15,666 and income was \$7,956. Upon a motion made by Brian Morris, seconded by David Schmid, and unanimously approved, the Board accepted and filed the monthly finance report.

Roy Carter presented the proposed budget for the 2011-12 fiscal year. The Board discussed adjustments to a number of line-items as well as establishing a reserve fund to replace fire equipment such as the turnouts, which are required to be replaced every 10 years. Roy Carter and Susan Scarlett will prepare a final budget proposal for a public hearing on June 16. The proposed budget will be posted on the website and distributed by e-mail to everyone on the Greenhorn e-mail list.

4. Water Department

Mr. Carter reported that all lab tests had been clean and that final April usage was 28,000 gallons per day, which is the lowest level in six years. USDA has approved Change Order No. 5 to the contract for the water tank project and the electrical engineer is working with Plumas-Sierra Rural Electric on the final elements of the scope of work.

For the water meter project, Shaw Engineering is working on a new bid package to rebid the remaining work.

5. Fire Department Report

Fire Chief Carl McDonald reported that eight volunteers attended the May meeting as well as a medical training. The Fire Department will be participating in tanker-truck training in May. In the past the Fire Department has responded to a propane truck going over the side of Pathfinder Trail. As of January 2013, all of the Fire Department radios will have to switch over to narrow band to be compatible with other agencies at a cost of about \$1,600.

6. Road Maintenance

Mr. Carter reported that annual road maintenance work had begun with concentration of repairing culverts. Peter Brunel stated that the frontage road parallel to Greenhorn Road had been constructed with improper material and that large rocks prevented proper grading. He suggested that the contractor be pursued to correct the work. It was noted that the road was constructed before the District became involved with road maintenance and that it would be difficult to pursue the contractor after so much time had passed.

7. Adjournment

The meeting adjourned at 9:10 p.m. The next meeting is scheduled for Thursday, June 16, at the fire station.

I, Brian L. Morris, Secretary of the Board of Directors, certify that the foregoing minutes of the Greenhorn Creek Community Services District Board of Directors are correct as recorded.

/s/ Brian L. Morris

Brian L. Morris, Secretary