

**GREENHORN CREEK COMMUNITY SERVICES DISTRICT
MINUTES OF THE BOARD OF DIRECTORS**

January 20, 2010

A meeting of the Board of Directors of the Greenhorn Creek Community Services District was held on January 20, 2010, at the Greenhorn fire station. Persons in attendance included:

Board Members: Candy Miller, Brian Morris, Marlynn Jordan

David Schmid was absent.

District Staff and Volunteers: Roy Carter, Carl McDonald

No members of the public.

Brian Morris reported that Susan Lake had submitted for resignation from the board of directors, effective December 28, 2010. Vacancy notices will be posted. The board can appoint a replacement to serve until the next district election, which will be conducted later this year. The only requirement to serve on the board is that a person must be a registered voter within the Greenhorn Creek Community Services District.

1. Approval of Minutes

Upon a motion made by Brian Morris, seconded by Marlynn Jordan, and unanimously approved, the minutes from the regular meeting on December 16, 2010, were approved as presented.

2. Public Comment Opportunity

No members of the public were present.

3. Finance Report

Roy Carter presented the financial report. As of January 19, cash on hand was \$171,196. Water Department expenses were \$65,061 and income was \$93,192. Fire Department expenses were \$11,539 and income was \$7,956. Upon a motion made by Brian Morris, seconded by Candy Miller, and unanimously approved, the Board accepted and filed the monthly finance report.

4. Water Department

Roy Carter reported that water use was up to 47,000 gallons per day in December because of a large leak on Shooting Star. However, that amount was still an improvement over 50,000 gallons per day in December 2009.

Mr. Carter reported that the water tank project had used \$192,000 of the loan funding made available by USDA, and there was still \$58,000 available for work on Well No. 1.

An electrical engineer has assessed Well No. 1 and submitted a report to Shaw Engineering, and Shaw is working on a change order to get the necessary work underway.

Mr. Carter reported that on the water meter project a letter had been received from the bonding company requesting all information related to the project. Mr. Carter is working with Shaw Engineering to produce the requested information.

5. Fire Department Report

Fire Chief Carl McDonald reported that the Fire Department had responded to three calls during the month and that five volunteers attended the monthly training meeting. All Board members are required to complete training from the Federal Emergency Management Agency covering the National Incident Management System and the Incident Command System, which are the 100 and 700 courses. One option to complete the training is on-line through FEMA's Emergency Management Institute, and Brian Morris will e-mail a link to the website.

Chief McDonald presented a summary of Fire Department activity in 2010:

Medical Calls	15
Fire Calls	1
Vehicle Accidents	2
Number of Members	9
Average Personnel Per Call	3
Average Time Per Call	36 minutes
Training Hours	532

Brian Morris presented a contract from Plumas County for the Greenhorn Firewise Project, which Roy Carter had been previously authorized to sign. Roy Carter and Candy Miller requested copies of the contract.

6. Road Maintenance

Brian Morris reported that Roy Mills had suggested preparing a petition from the community to Plumas County to ask for rock fences to be installed along the most unstable parts of Greenhorn Road. Mr. Morris spoke with the Plumas County Road Commissioner and learned that the County constantly runs trucks up both Greenhorn Road and Bucks Lake Road to patrol for rocks. The County is considering its options for more permanent solutions, with the cheaper and more unsightly solution being fencing or Jersey barriers and the more extensive solution being earthwork to recontour the most unstable banks.

Concern was expressed that rocks on Greenhorn Road were outside the jurisdiction of the Community Services District, and no action was taken by the Board. It was also noted that the Fire Department was directly responsible for evacuation planning, and

the CSD's priority for the County should be improvements to Harrison Road to provide a second escape route in the event of fire.

7. Adjournment

The meeting adjourned at 7:40 p.m. The next meeting is scheduled for Thursday, February 17, at the fire station.

I, Brian L. Morris, Secretary of the Board of Directors, certify that the foregoing minutes of the Greenhorn Creek Community Services District Board of Directors are correct as recorded.

/s/ Brian L. Morris

Brian L. Morris, Secretary