

**GREENHORN CREEK COMMUNITY SERVICES DISTRICT  
MINUTES OF THE BOARD OF DIRECTORS**

**December 16, 2010**

A meeting of the Board of Directors of the Greenhorn Creek Community Services District was held on December 16, 2010, at the Greenhorn fire station. Persons in attendance included:

Board Members: Susan Lake, Candy Miller, Brian Morris  
Marlynn Jordan and David Schmid were absent.

District Staff and Volunteers: Roy Carter

No members of the public.

**1. Approval of Minutes**

Upon a motion made by Candy Miller, seconded by Susan Lake, and unanimously approved, the minutes from the regular meeting on November 18, 2010, were approved with corrections.

**2. Public Comment Opportunity**

No members of the public were present.

**3. Finance Report**

Roy Carter presented the financial report. As of December 15, cash on hand was \$158,955. Water Department expenses were \$56,473 and income was \$52,383. Fire Department expenses were \$8,484 and income was \$0.00. Upon a motion made by Candy Miller, seconded by Brian Morris, and unanimously approved, the Board accepted and filed the monthly finance report.

**4. Water Department**

Roy Carter reported that there was a large leak on Sugarpine Trail. It was difficult to locate the leak under the snow, but it turned out to be the outgoing side of one of the new water meter connections. Water use is down to 28,000 gallons per day, which is the lowest level of use that has been seen.

Mr. Carter reported that there has been no real offer from Grizzly Creek Excavating to complete the water meters and other work under their contract. The Board reviewed options presented from the District's attorney, which were to terminate the current contract and re-bid the project or to pursue the current contractor's performance bond. Following discussion, upon a motion made by Candy Miller, seconded by Susan Lake,

and unanimously carried, the Board directed staff to inform the District's attorney to terminate the contractor's right to complete the work and pursue the performance bond to attempt to have the project completed based on the original bid price.

Mr. Carter reported that he was working on a final element of the USDA project to install a variable frequency drive to stabilize the power supply to Well No. 1. The improved power delivery will allow the motor to gradually turn on and off and eliminate 40-50 psi surges through the system. A change order will be presented at the January meeting.

## **5. Fire Department Report**

Mr. Carter reported that the Fire Department had responded to three medical calls during the month. The Fire Department also held its first annual potluck at the Guest Ranch.

Brian Morris reported that the Plumas County Board of Supervisors had formally approved \$18,125 in funding for the Greenhorn Firewise project. Upon a motion made by Brian Morris, seconded by Candy Miller, and unanimously carried, the Board authorized the General Manager to execute a funding agreement with Plumas County. The Firewise project will be placed on the agenda each month as an ongoing project. The project workplan includes the following elements:

1. Develop a Community Wildfire Protection Plan for the Greenhorn community, including:
  - a. Fuels management planning
  - b. Assessment of undeveloped parcels and program for ongoing maintenance by responsible property owners or community efforts
  - c. Fire response and management planning
  - d. Evacuation planning
  - e. Plan for equipment maintenance and replacement
  - f. Evaluation of financial resources and identification of funding options
  - g. Ordinances required to implement the plan
2. Provide homeowners in the Greenhorn community education on and assistance with implementing techniques in home siting, home construction, and home landscaping that will increase the protection of people and property from wildfires, consistent with the Firewise Communities Program.
3. Attain recognition as a Firewise Community, including:
  - a. Complete a community assessment and develop the Community Wildfire Protection Plan.
  - b. Designate the Greenhorn Creek Community Services District board of directors as the Firewise Board for the Greenhorn community.
  - c. Hold one Firewise Day event for the Greenhorn community.
  - d. Facilitate investment of \$2 per capita in wildfire mitigation projects.
  - e. Submit an application for recognition to the state Firewise Communities liaison.

## **6. Road Maintenance**

Roy Carter reported that all but one of the main culverts had been cleared, but some of the driveway culverts are in very poor condition.

Candy Miller stated that she was concerned about the snowplow pushing road base into driveway culverts. Not only is there a burden to clean and repair the culverts, but there is additional cost to replace the road base. Also, the snowplow has not been plowing all the way up Summit Trail.

Mr. Carter stated that he had instructed the snowplow operator to keep the plow blade high enough to not reach the road base. It is also the District's policy to plow every road in the two subdivisions, and Summit Trail and all other roads should be fully plowed.

## **7. Adjournment**

The meeting adjourned at 7:25 p.m. The next meeting is scheduled for Thursday, January 20, at the fire station.

I, Brian L. Morris, Secretary of the Board of Directors, certify that the foregoing minutes of the Greenhorn Creek Community Services District Board of Directors are correct as recorded.

/s/ Brian L. Morris

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Brian L. Morris, Secretary