

**GREENHORN CREEK COMMUNITY SERVICES DISTRICT
MINUTES OF THE BOARD OF DIRECTORS**

November 18, 2010

A meeting of the Board of Directors of the Greenhorn Creek Community Services District was held on November 18, 2010, at the Greenhorn fire station. Persons in attendance included:

Board Members: Susan Lake, Brian Morris, Marlynn Jordan, David Schmid
Candy Miller was absent.

District Staff and Volunteers: Roy Carter, Frank Madden

One member of the public.

1. Approval of Minutes

Upon a motion made by Susan Lake, seconded by Brian Morris, and unanimously approved, the minutes from the regular meeting on October 21, 2010, were approved as presented.

2. Public Comment Opportunity

Peter Brunel addressed the Board regarding the expense of building homes in Greenhorn, including water connection fees, new state requirements for fire sprinklers, and engineering costs.

3. Finance Report

Roy Carter presented the financial report. As of November 16, cash on hand was \$168,180. Water Department expenses were \$48,829 and income was \$52,302. Fire Department expenses were \$6,976 and income was \$0.00. Upon a motion made by Brian Morris, seconded by David Schmid, and unanimously approved, the Board accepted and filed the monthly finance report.

Mr. Carter reported that he was working with Susan Scarlett to send final demand letters to overdue accounts and was preparing paperwork to file actions in small claims court.

4. Water Department

Roy Carter reported Grizzly Creek Excavating had not responded to requests to confer with its bonding company regarding the completion of the contract for Phase 1 water system work. A formal notice of default will be issued to the bonding company, and the CSD's consulting engineer and outside attorney will take the lead in resolving the contract issues. Priority work on the water system controls and critical components has been completed, but there will be delays in completing the installation of water meters.

Mr. Carter presented Change Order No. 4 for Wilburn Construction for the Phase 2 water system project. For an amount of \$7,448, additional work will be added to the project, including pulling the pump from Well No. 1, replacing the electrical wiring, and having an electrical engineer conduct tests to ensure the well is properly configured and operating correctly.

5. Fire Department Report

Assistant Fire Chief David Schmid reported that the Fire Department held its regular monthly training meeting and responded to one medical call during the month. The Fire Department is in the process of having its self-contained breathing apparatus bottles tested and recertified, and all units tested to date have passed. Mr. Schmid is scheduled to attend a training to become certified as a first responder for hazardous materials.

In response to a question from Susan Lake, Brian Morris reported that Plumas County had not yet completed the formal process for approving funding for the Firewise Communities project. Once the funding is formally approved, the CSD will work with the Plumas County Fire Safe Council and the state Firewise coordinator in Sacramento to conduct a community fire assessment and develop a community wildfire protection plan.

Roy Carter requested authorization from the Board to dispose of the 1958 GMC fire engine. The Fire Department does not have enough members to staff three fire engines, and it is a higher priority to store the Fire Department's Ford pickup in the engine bay. Upon a motion made by Susan Lake, seconded by Brian Morris, and unanimously approved, the Board authorized the General Manager to advertise the GMC fire engine for sale on Ebay with no reserve, with the provision that Fire Department members are not eligible to purchase the fire engine.

6. Road Maintenance

Roy Carter reported that potholes were slowing down traffic and as a result he had received two complaints and two compliments. Additional road base has been ordered, and Wilburn Construction has been scheduled to pull the ditches and clean culverts.

The Board discussed a number of issues related to replacing the Road Association dues with a special tax or assessment collected by the CSD. Among the items that needs to be addressed are the treatment of lots along the section of Greenhorn Road that was paved and taken over by Plumas County; how to address multiple lots that have been merged into single parcels; and how to address the large parcels outside the Greenhorn 1 subdivision that have been created with lot line adjustments from the original subdivision. Brian Morris will draft a memo outline the issues and forward it for input from the CSD's attorney.

7. Adjournment

The meeting adjourned at 7:30 p.m. The next meeting is scheduled for Thursday, December 16, at the fire station.

I, Brian L. Morris, Secretary of the Board of Directors, certify that the foregoing minutes of the Greenhorn Creek Community Services District Board of Directors are correct as recorded.

/s/ Brian L. Morris

Brian L. Morris, Secretary