

**GREENHORN CREEK COMMUNITY SERVICES DISTRICT
MINUTES OF THE BOARD OF DIRECTORS**

September 16, 2010

A meeting of the Board of Directors of the Greenhorn Creek Community Services District was held on September 16, 2010, at the Greenhorn fire station. Persons in attendance included:

Board Members: Susan Lake, Candy Miller, Brian Morris

District Staff and Volunteers: Roy Carter, Carl McDonald, David Schmid

Sixteen members of the public.

1. Approval of Minutes

Upon a motion made by Candy Miller, seconded by Brian Morris, and unanimously approved, the minutes from the regular meeting on August 19, were approved as presented.

2. Public Comment Opportunity

There was no public comment.

3. Road Maintenance

President Susan Lake turned the meeting over to Roy Carter to open the annual meetings for Road Association Unit 1 and Unit 2. A list of attendees is attached.

Mr. Carter reported on road maintenance activities and finances and presented proposed budgets for each road association for the next year. To save money, instead of contracting out for snow removal and road watering, those tasks are now being performed by a part-time employee of the CSD. Neither road association has significant money in reserve, which will be a problem if there is significant damage from a large storm or if the road grader needs replacement or major repair.

There are still significant amounts of road association dues for each unit that are overdue. A member of the public asked why the road association dues had not been placed on the property tax bills as discussed at the previous annual meeting. Brian Morris stated that the CSD board had discussed the issue at a number of meetings, but ended up with only a 2 to 1 vote to move forward with a special assessment on the tax bill to replace the road association dues. There are two vacancies on the CSD board of directors, and three affirmative votes are required to take any action.

In response to a question from the public, Candy Miller stated that there were already too many items on the property tax bills. Other collections strategies need to be pursued more aggressively.

Mr. Carter presented the budget for Unit 1 with dues of \$150 per lot. Upon a motion made by Patty Carter, seconded by Lester Miller, and unanimously approved by the Unit 1 members in attendance, the budget was approved.

Mr. Carter presented the budget for Unit 2 with dues of \$165 per lot. Upon a motion made by Mike Summerfield, seconded by Guy Senter, and unanimously approved by the Unit 2 members in attendance, the budget was approved.

Carl McDonald raised the question of disposing of the chassis that used to serve as the water truck. There was consensus among the members of both road associations that the CSD could dispose of the truck chassis.

By acclamation of Unit 1 members, it was agreed that Lester Miller would continue to serve as the president of Unit 1 and Patty Carter could continue to serve as the treasurer.

By acclamation of Unit 2 members, it was agreed that Carol McDonald, Bill Reece, Mike Summerfield, and Guy Senter would continue to serve as the board members for Unit 2.

Mr. Carter turned the meeting back over to Susan Lake to continue the CSD board meeting.

4. Finance Report

Roy Carter presented the financial report. As of September 13, cash on hand was \$181,601. Water Department expenses through were \$27,085 and income was \$26,042. Fire Department expenses were \$6,137 and income was \$0.00. Upon a motion made by Brian Morris, seconded by Candy Miller, and unanimously approved, the Board accepted and filed the monthly finance report.

Roy Carter distributed the annual audit for review and asked that it be placed on the October agenda for discussion.

5. Water Department

Roy Carter reported that three leaks had been repaired during the month, but there had been no issues with the health department. Mr. Carter presented diagrams of the water system that show how valves should be set to operate the system under different scenarios with the new water tank.

Mr. Carter reported that little progress had been made on the Phase 1 water system work. Grizzly Creek Excavating hired a new subcontractor to install water meters, but the subcontractor quit after installing only one meter. Grizzly Creek has a contract deadline of October 18 to finish the project, and after that date the CSD can pursue its options, such as calling in the performance bond.

For the Phase 2 project, the new water tank is working and all controls have been installed. Wilburn Construction has asked for a punch list to close out the project, but no problems have been identified. Mr. Carter stated that one addition to the project may be to add a sump pump in the vault for the new pressure reducing valve on Greenhorn Road.

6. Fire Department Report

Fire Chief Carl McDonald and Assistant Chief David Schmid attended the Plumas County fire chiefs meeting at Whitehawk. A class for hazardous materials response will be held before the end of the year. The Plumas County FireSafe Council is offering two more years of funding to assist senior homeowners with creating defensible space around their homes. Chief McDonald asked that an announcement for the FireSafe Council program be placed on the CSD website.

Brian Morris presented a draft application to Plumas County for funding under the Secure Rural School and Community Self-Determination Act to develop a community wildfire protection plan and obtain FireWise Community certification. Upon a motion made by Candy Miller, seconded by Susan Lake, and unanimously approved, the Board authorized the CSD to submit an application for funding.

7. Adjournment

The meeting adjourned at 8:45 p.m. The next meeting is scheduled for Thursday, October 21, at the fire station.

I, Brian L. Morris, Secretary of the Board of Directors, certify that the foregoing minutes of the Greenhorn Creek Community Services District Board of Directors are correct as recorded.

/s/ Brian L. Morris

Brian L. Morris, Secretary

2010 Road Association Annual Meeting Attendance – September 16, 2010

Unit 1

Patty Carter
Roy Carter
Dowanna Chisholm
Johnny Chisholm
Rebecca Herrin
Marlynn Jordan
Susan Lake
Candy Miller
Lester Miller
Brian Morris

Unit 2

Roy Blankemeier
Peter Brunel
Frank Madden
Carl McDonald
Carol McDonald
Bill Reece
David Schmid
Katie Schmid
Joanne Segoria
Steve Segoria
Guy Senter
Mike Summerfield