

**GREENHORN CREEK COMMUNITY SERVICES DISTRICT
MINUTES OF THE BOARD OF DIRECTORS**

August 19, 2010

A meeting of the Board of Directors of the Greenhorn Creek Community Services District was held on August 19, 2010, at the Greenhorn fire station. Persons in attendance included:

Board Members: Susan Lake, Candy Miller, Brian Morris

District Staff and Volunteers: Carl McDonald, Susan Scarlett, David Schmid

Three members of the public.

1. Approval of Minutes

Upon a motion made by Candy Miller, seconded by Brian Morris, and unanimously approved, the minutes from the regular meeting on July 15, were approved with one revision.

2. Public Comment Opportunity

There was no public comment.

3. Finance Report

Susan Scarlett presented the financial report. As of August 17, cash on hand was \$258,555, including \$25,949 in a construction account for the water tank. Water Department expenses through August 17 were \$12,024 and income was \$26,039. Fire Department expenses were \$4,837 and income was \$0.00. Upon a motion made by Candy Miller, seconded by Brian Morris, and unanimously approved, the Board accepted and filed the monthly finance report.

The Board discussed options for collecting on past due accounts, including the option of referring accounts to a collections company. Upon a motion made by Candy Miller, seconded by Susan Lake, and unanimously approved, the Board authorized the Finance Officer to pursue the use of a collections company to collect on delinquent accounts. Letters will be sent to water customers advising them that accounts will be referred to collections. For the road associations, accounts will not be referred for collection until the next round of bills is sent out.

Brian Morris presented a resolution requesting for Plumas County to collect the fire assessment and water standby charge as part of the county property tax bills. Upon a motion made by Brian Morris, seconded by Candy Miller, and unanimously approved, the Board adopted **Resolution 2010-7459**, requesting that Plumas County collect the fire assessment and water standby charge on the county property tax bills.

4. Water Department

The new water tank is being filled using manual controls. Final work will need to be completed by Sierra Controls for automate operation.

Change Order Number 1 was approved by the California Department of Public Health, and work on the water meters will resume in September.

5. Fire Department Report

Fire Chief Carl McDonald reported that four members attended the monthly Fire Department meeting, and the department responded to two medical calls. New volunteers are still needed. The Plumas County Fire Safe Council has authorized the use of leftover funds from the thinning of CSD lots to clear brush and fuels from drainage areas.

6. Road Maintenance

A request was made to include an item on the next agenda to dispose of the yellow truck chassis.

7. Adjournment

The meeting adjourned at 6:55 p.m. The next meeting is scheduled for Thursday, September 16 at the fire station.

I, Brian L. Morris, Secretary of the Board of Directors, certify that the foregoing minutes of the Greenhorn Creek Community Services District Board of Directors are correct as recorded.

/s/ Brian L. Morris

Brian L. Morris, Secretary