

**GREENHORN CREEK COMMUNITY SERVICES DISTRICT
MINUTES OF THE BOARD OF DIRECTORS**

July 15, 2010

A meeting of the Board of Directors of the Greenhorn Creek Community Services District was held on July 15, 2010, at the Greenhorn fire station. Persons in attendance included:

Board Members: Susan Lake, Candy Miller, Brian Morris

District Staff and Volunteers: Roy Carter, Carl McDonald, David Schmid

No members of the public

1. Approval of Minutes

Upon a motion made by Candy Miller, seconded by Brian Morris, and unanimously approved, the minutes from the regular meeting on June 17, were approved with one revision. Upon a motion made by Candy Miller, seconded by Brian Morris, and unanimously approved, the minutes from the special meeting on July 8, 2010, were approved as presented.

2. Public Comment Opportunity

There was no public comment.

3. Finance Report

Roy Carter presented the financial report. As of June 30, cash on hand was \$293,136, including \$25,949 in a construction account for the water tank. Water Department expenses through June 30 were \$106,046 and income was \$131,513. Fire Department expenses were \$17,582 and income was \$13,008. Upon a motion made by Brian Morris, seconded by Candy Miller, and unanimously approved, the Board accepted and filed the monthly finance report.

Brian Morris presented a contract amendment to extend Susan Scarlett's contract for the 2010-2011 fiscal year to continue to serve as the District's finance officer. The contract amendment provides for a 3 percent increase in compensation as provided in the 2010-11 budget, which totals \$1,532 per month. Upon a motion made by Candy Miller, seconded by Brian Morris, and unanimously approved, the Board approved Amendment 4 to Susan Scarlett's contract and authorized the General Manager to sign the contract amendment.

4. Water Department

Roy Carter reported that he had repaired a couple of valves that were broken by residents trying to turn their water on or off. People are not aware that the valves only

require one-quarter turn to move between the open and closed positions. Mr. Carter reported that he had filed and mailed the 2009 Consumer Confidence Report.

The re-start of work on the Phase 1 water system project is awaiting approval of Change Order 1 by the California Department of Public Health. The Department of Public health will be on-site the week of July 19 to audit the project.

On the Phase 2 project, the new water tank has been painted and coated. The Plumas County Division of Environmental Health has provided the American Water Works Association standards for disinfection of the tank and new pipeline.

5. Fire Department Report

Assistant Fire Chief David Schmid reported that the Fire Department had been conducting their normal drills and that the department was adding a night of medical training to the monthly schedule. Five volunteers attended the July meeting.

6. Road Maintenance

Roy Carter reported the roads were being watered two times per week and that a lot of maintenance work had been performed on the water truck.

There will be a joint meeting of the Road Associations and the CSD board meeting on September 16 at 6:00 p.m. to review and approve the annual budgets for the Road Associations.

7. General Matters

The Board reviewed plans for the annual community meeting and potluck scheduled for July 24. Hot dogs, buns, and beverages were all donated.

8. Adjournment

The meeting adjourned at 8:00 p.m. The next meeting is scheduled for Thursday, August 19 at the fire station.

I, Brian L. Morris, Secretary of the Board of Directors, certify that the foregoing minutes of the Greenhorn Creek Community Services District Board of Directors are correct as recorded.

/s/ Brian L. Morris

Brian L. Morris, Secretary