

**GREENHORN CREEK COMMUNITY SERVICES DISTRICT**  
**MINUTES OF THE BOARD OF DIRECTORS**  
**March 11, 2010**

A meeting of the Board of Directors of the Greenhorn Creek Community Services District was held on March 11, 2010, at the Greenhorn fire station. Persons in attendance included:

Board Members: Susan Lake, Candy Miller, Brian Morris

District Staff and Volunteers: Roy Carter, Carl McDonald

**1. Approval of Minutes**

Upon a motion made by Candy Miller, seconded by Brian Morris, and unanimously approved, the minutes from regular meeting on February 18, 2010, were approved as presented.

**2. Public Comment Opportunity**

There was no public comment.

**3. Finance Report**

Roy Carter presented the financial report. As of March 9, cash on hand was \$141,423, including \$22,113 in a construction account for the water tank and \$31,233 in facility fees. Mr. Carter noted that money recently spent on the water system improvements needed to be posted against the facility fees account. Water Department expenses through March 9 were \$82,206 and income was \$96,240. Fire Department expenses were \$14,288 and income was \$8,226. Upon a motion made by Brian Morris, seconded by Susan Lake, and unanimously approved, the Board accepted and filed the monthly finance report.

Brian Morris reported that he was preparing a claim to submit to the State for mandate reimbursement for preparation of agendas in compliance with the Brown Act. The District should receive approximately \$7,000 to cover the period from December 2007 through the end of 2009. Going forward, the District will need to submit an annual claim for reimbursement.

The Board reviewed a list of current liens provided by Susan Scarlett. There are only three liens for the Water Department, and a number of accounts have been paid off in the course of foreclosures or sales. Each road association has about a dozen liens on file.

**4. Water Department**

Roy Carter reported a leak on the main line on Greenhorn Road. After it was located and repaired, daily use dropped from 70,000 gallons to 30,000 gallons.

For Phase 1 water system work, including water meters, controls, and well rehabilitation, the new air valves are all installed. The contractor broke a pipe while working on Blackridge Trail, and water service was out overnight. A boil water alert is mandatory for the duration of the work on the water system, since the contractor is continually opening parts of the system and making new connections.

For Phase 2 work, including the water tank, pump installation and testing on Well No. 1 are complete. Work on site is still suspended for winter, although the tank manufacture has started fabricating the new water tank.

## **5. Fire Department Report**

Fire Chief Carl McDonald reported that the fire department had no calls during the month, and membership is back down to nine or ten volunteers. The new mutual aid agreement with Long Valley Fire Department is on hold until the Chiefs Committee finishes the updated version of the master agreement.

## **6. Road Maintenance**

Roy Carter reported that the roads were in rough condition. There needs to be at least six inches of snow to run the road grader, otherwise it takes up too much road base. Mr. Carter said he would look into finding a used dump truck for removing light snow. Wilburn's truck was used when the grader broke down, and it is twice as fast as the road grader. If a truck can be acquired, the grader would be reserved for heavy snowstorms and for pushing back berms.

The Board continued its discussion about replacing the current Road Association dues with a special assessment. A special assessment would be collected on behalf of the CSD by Plumas County through the property tax bills, in the same manner as the current fire department assessment and the water standby charge for undeveloped lots.

Brian Morris reviewed the three functions of the District, which are water, fire, and road maintenance, and the revenue streams available for each function. The Fire Department budget is running in the negative, and it should be the first priority for the unrestricted property taxes that the District receives each year from the County. The Water Department and road maintenance should both be operated as enterprise funds, meaning each should generate enough revenue to cover its costs. Mr. Morris supported a special assessment to replace the road association dues, because such an assessment could be collected on the property tax rolls by Plumas County. This approach is already used for the Fire Department assessment and the water standby charge for unimproved lots. Collecting road funds through the property taxes would likely increase the collection rate, eliminate the costs of sending out bills and processing payments, and potentially reduce costs for everyone who pays their bills on time. Also, after the Fire Department is funded, the remainder of the District's property tax receipts could be used to support road maintenance.

Susan Lake said she had considered both sides of proposing a new assessment to replace the road association dues, and she did not see any other way to collect all the

money that is needed to support road maintenance. Mrs. Lake suggested that the District check with the Tax Collector's office to see whether the overdue road accounts are current on their property taxes.

Candy Miller said she was concerned about adding a new charge to the property tax bills, particularly when there were so many foreclosures and in the current economic climate.

Brian Morris made a motion, which was seconded by Susan Lake, to direct District staff to prepare a proposal for a road maintenance assessment. Ayes: Lake, Morris. Noes: Miller. The motion failed for lack of a majority of the total membership of the Board, including the two vacancies.

## **7. Adjournment**

The meeting adjourned at 7:50 p.m. The next meeting is scheduled for Thursday, April 15 at the fire station.

I, Brian L. Morris, Secretary of the Board of Directors, certify that the foregoing minutes of the Greenhorn Creek Community Services District Board of Directors are correct as recorded.

/s/ Brian L. Morris

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Brian L. Morris, Secretary