

GREENHORN CREEK COMMUNITY SERVICES DISTRICT
MINUTES OF THE BOARD OF DIRECTORS
February 18, 2010

A meeting of the Board of Directors of the Greenhorn Creek Community Services District was held on February 18, 2010, at the Greenhorn fire station. Persons in attendance included:

Board Members: Susan Lake, Candy Miller, Brian Morris

District Staff and Volunteers: Roy Carter, Carl McDonald

1. Approval of Minutes

Upon a motion made by Candy Miller, seconded by Brian Morris, and unanimously approved, the minutes from regular meeting on January 21, 2010, were approved as presented.

2. Public Comment Opportunity

There was no public comment.

3. Finance Report

Roy Carter presented the financial report. As of January 19, cash on hand was \$137,238, including \$21,836 in a construction account for the water tank and \$31,233 in facility fees. Water Department expenses through February 17 were \$77,879 and income was \$95,643. Fire Department expenses were \$14,080 and income was \$8,226. Upon a motion made by Brian Morris, seconded by Susan Lake, and unanimously approved, the Board accepted and filed the monthly finance report.

It was the consensus of the Board that the financial report should distinguish between "contracted" snow removal and snow removal by CSD employees. The Board reviewed the timetable for completion of the 10-11 budget, which is scheduled to be presented for initial review at the May meeting and for a public hearing and final adoption at the June meeting.

4. Water Department

Roy Carter reported a leaking one-inch line had been repaired on lower Greenhorn Road. Also, there are new rules for the preparation of the annual Consumer Confidence Report, and Mr. Carter will attend a training class in April.

For Phase 1 water system work, including water meters, controls, and well rehabilitation, the parts submittal has been reviewed and approved by Shaw Engineering. The first claim for reimbursement from the state grant is still being processed, and the second one has now been submitted. The contractor is completing the air valve repair, and work is partially complete on Well No. 1, with piping needing to be completed and control systems installed. The company that will provide meter-

reading software has been in contact to begin the process of installing and configuring the system.

For Phase 2 work, including the water tank, pump installation and testing on Well No. 1 are complete. Mike Colbert from USDA Rural Development, which provided the construction loan, toured the project and was pleased with the progress.

5. Road Maintenance

Roy Carter reported that a number of potholes had been filled in and that hazard markers had been installed around one fire hydrant and some of the electrical boxes to keep the snowplow a safe distance away. Service was performed on the grader, including greasing and replacing the muffler.

The Board discussed the benefits and challenges of replacing the current Road Association dues with a special assessment. A special assessment would be collected on behalf of the CSD by Plumas County through the property tax bills, in the same manner as the current fire department assessment and the water standby charge for undeveloped lots.

The benefit of collecting money for road maintenance through the tax bills is that it would be expected to increase the amount of money collected and reduce the accounts receivable and overdue dues in the Road Associations. A higher collection percentage would mean the dues could be less for everyone, and the cost of sending out the bills and receiving and processing payments would be eliminated.

Concern was expressed about placing any additional charges on the property tax bills. Also, a mail-ballot election would have to be held to establish the special assessment, and the timing for that is less than ideal in light of the economy and particularly with the public controversy over the Plumas District Hospital bonds. There would need to be a strong education campaign for the Greenhorn residents to help people understand that the purpose of the assessment is to reduce costs for the great majority of residents who pay their bills on time.

There was insufficient support from the Board members to move forward with a special assessment. The Board discussed developing a survey to send out in order to explain the issue and solicit opinions, as well as developing a white paper discussing the pros and cons. The Board members agreed to give further thought to the options and to continue discussion at the March meeting.

6. Fire Department Report

Fire Chief Carl McDonald reported that the fire department has responded to one incident, which was a vehicle that had gone over the side of Highway 70. The monthly meeting was attended by seven volunteers, including two new members, one of whom is a CALFIRE EMT. The Fire Department now has 12 members, including two EMTs and three certified First Responders.

7. General Items

Brian Morris distributed the annual Form 700s for the Board members and the General Manager to report any financial conflicts of interest.

8. Adjournment

The meeting adjourned at 8:25 p.m. The next meeting is scheduled for Thursday, March 11 at the fire station.

I, Brian L. Morris, Secretary of the Board of Directors, certify that the foregoing minutes of the Greenhorn Creek Community Services District Board of Directors are correct as recorded.

/s/ Brian L. Morris

Brian L. Morris, Secretary