

**GREENHORN CREEK COMMUNITY SERVICES DISTRICT**  
**MINUTES OF THE BOARD OF DIRECTORS**  
**October 15, 2009**

A meeting of the Board of Directors of the Greenhorn Creek Community Services District was held on October 15, 2009, at the Greenhorn fire station. Persons in attendance included:

Board Members: Susan Lake, Candy Miller, Brian Morris

District Staff and Volunteers: Roy Carter, Carl McDonald, Susan Scarlett

**1. Approval of Minutes**

Upon a motion made by Candy Miller, seconded by Brian Morris, and unanimously approved, the minutes from regular meeting on September 10, 2009, and the special meeting on October 11, 2009, were approved as presented.

**2. Public Comment Opportunity**

Steve Segoria asked whether any bids were received for the water tank project other than the one from Wilburn Construction. Roy Carter responded that the Wilburn Construction bid of \$249,000 was the low bid and there were two other bids in the amounts of \$329,000 and \$395,000.

**3. Finance Report**

Susan Scarlett presented the monthly financial report. As of October 15, cash on hand was \$256,784, including \$111,979 in a construction account for the water tank and \$31,233 in facility fees. Water Department expenses through October 15 were \$34,650 and income was \$51,882. Fire Department expenses were \$9,895 and income was zero. Upon a motion made by Brian Morris, seconded by Candy Miller, and unanimously approved, the Board accepted and filed the monthly finance report.

Brian Morris presented a resolution to establish the annual appropriations limit for the District. Upon a motion made by Brian Morris, seconded by Candy Miller, and unanimously approved, the Board adopted **Resolution 09-7455**, approving and adopting the annual appropriations limits for fiscal year 2009-2010 in the amount of \$88,584.

**4. Water Department**

Roy Carter reported that a leak had been located and repaired on Forest Knoll and that a power failure during the recent storm had not affected water operations. Water use is back down to a normal level of 70,000 gallons per day.

The Board reviewed the bid and budget for the water tank project. It was the consensus of the Board that the water tank should be welded construction and not bolted steel. The Board affirmed its previous position that the welded tank should be included in the

construction contract as long as the cost increase would be less than \$35,000. If the cost increase would exceed that amount, the details should be brought back to the Board for review.

Ralph Wilburn addressed the Board regarding water service to the extension of Running Springs Trail. Mr. Wilburn's engineer reviewed the pending water system improvements with Shaw Engineering, and Mr. Wilburn requested that the new pressure reducing station on Greenhorn Road be located below Running Springs Trail. Upon a motion made by Brian Morris and seconded by Susan Lake, that Board authorized the General Manager to relocate the pressure reducing station below Running Springs Trail, provided that the change is approved by USDA Rural Development and will not delay the water system work.

## **5. Road Maintenance**

Mr. Wilburn requested that the Board table discussion of a road maintenance agreement for the Running Springs extension since no construction of new houses was imminent.

Upon a motion made by Candy Miller, seconded by Brian Morris, and unanimously approved, the Board authorized the General Manager to sign off on Mr. Wilburn's improvement plans for Running Springs Trail following approval by Shaw Engineering and USDA Rural Development.

Mr. Carter reported that he was working on repairs to the road grader, that ditch maintenance would begin on Friday, and that he was reviewing the condition of drainage easements throughout Greenhorn.

The Board discussed the possibility of a policy for construction of new driveway culverts. Upon a motion made by Brian Morris, seconded by Candy Miller, and unanimously approved, the Board agreed to invite the Road Association boards of directors to the next meeting to discuss a uniform policy for driveway culvert setbacks with a variance available in certain circumstances.

## **6. Fire Department Report**

Fire Chief Carl McDonald reported that six volunteers attended the monthly meeting and that the Fire Department had responded to two medical calls during the month. The Fire Department received a \$500 check from Plumas-Sierra Rural Electric Cooperative, matching previous donations received by the Fire Department.

## **7. Adjournment**

The meeting adjourned at 8:55 p.m. The next meeting is scheduled for Thursday, November 19 at the fire station.

I, Brian L. Morris, Secretary of the Board of Directors, certify that the foregoing minutes of the Greenhorn Creek Community Services District Board of Directors are correct as recorded.

/s/ Brian L. Morris

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Brian L. Morris, Secretary