

GREENHORN CREEK COMMUNITY SERVICES DISTRICT
MINUTES OF THE BOARD OF DIRECTORS
October 11, 2009

A special meeting of the Board of Directors of the Greenhorn Creek Community Services District was held on October 11, 2009, at the Greenhorn fire station. Persons in attendance included:

Board Members: Susan Lake, Candy Miller, Brian Morris
Staff and volunteers: Roy Carter

1. Water System Work

Roy Carter reported that Shaw Engineering had received and reviewed the bids for the new 100,000-gallon water tank, and the low bid of \$249,000 had come from Wilburn Construction. USDA Rural Development had reviewed the bid and authorized the District to issue a notice of award. Upon a motion made by Brian Morris, seconded by Susan Lake, and unanimously approved, the Board authorized the General Manager to issue the Notice of Award to Wilburn Construction.

Brian Morris presented the sample construction contract that was included in the bid package. Follow discussion, upon a motion made by Brian Morris, seconded by Candy Miller, and unanimously approved, the Board

1. approved the form of the construction contract for Wilburn Construction;
2. authorized the General Manager to execute the contract following compilation of the contract documents by Shaw Engineering and approval by the District's counsel;
3. directed that the construction contract include a welded steel tank instead of a bolted steel tank if a welded tank was bid as an option, or, alternatively, that Change Order No. 1 be executed concurrently with the construction contract to include a welded steel tank; provided, in either case, that the additional cost of the welded tank is less than \$35,000; and
4. directed that the Board review the project budget and the additional cost of a welded tank at its October 15 meeting if the cost of such a tank exceeds \$35,000.

Roy Carter also reported that the Phase 1 water system work had been put out to bid again and that the bidding would close again in two weeks. Only one bid was properly submitted in the first round of bidding, and its cost far exceeded the District's budget for the project. However, a second bid was received by Shaw Engineering after the submittal deadline, and a third bid was delivered to the Fire Station by mistake, showing there is interest in the project and the possibility that one bid will meet budget limits.

2. Adjournment

The meeting adjourned at 4:45 p.m. The next meeting is scheduled for Thursday, October 15 at 7:00 p.m.

I, Brian L. Morris, Secretary of the Board of Directors, certify that the foregoing minutes of the Greenhorn Creek Community Services District Board of Directors are correct as recorded.

/s/ Brian L. Morris

Brian L. Morris, Secretary