

**GREENHORN CREEK COMMUNITY SERVICES DISTRICT**  
**MINUTES OF THE BOARD OF DIRECTORS**  
**September 10, 2009**

A meeting of the Board of Directors of the Greenhorn Creek Community Services District was held on September 10, 2009, at the Greenhorn fire station. Persons in attendance included:

Board Members: Susan Lake, Candy Miller, Brian Morris

District Staff and Volunteers: Roy Carter, Carl McDonald, Susan Scarlett

**1. Approval of Minutes**

Upon a motion made by Candy Miller, seconded by Brian Morris, and unanimously approved, the minutes from meeting on August 20, 2009, were approved with one correction.

**2. Public Comment Opportunity**

There was no public comment.

**3. Finance Report**

Susan Scarlett presented the monthly financial report. As of September 10, cash on hand was \$260,789, including \$111,979 in a construction account for the water tank and \$31,233 in facility fees. Water Department expenses through September 10 were \$28,163 and income was \$28,080. Fire Department expenses were \$7,610 and income was \$1,723. Upon a motion made by Candy Miller, seconded by Brian Morris, and unanimously approved, the Board accepted and filed the monthly finance report.

Susan Scarlett reported that the District's outside auditor would be in Quincy on September 21 and 22 to conduct the District's annual audit.

**4. Water Department**

Roy Carter reported that the assistant he hired was working well. There was one bad valve on Shooting Star Trail that was scheduled to be repaired the next day.

Mr. Carter reported that both Phase 1 and Phase 2 water system projects were out to bid. A project walk-through will be conducted on September 23, and the bid opening is scheduled for September 29 at Shaw Engineering in Reno.

Mr. Carter presented a proposed contract from Holdrege & Kull Consulting Engineers to provide geotechnical engineering services in connection with the new 100,000-gallon water tank project. Upon a motion made by Brian Morris, seconded by Candy Miller, and unanimously approved, the Board authorized the General Manager to enter into the contract with Holdrege and Kull in the amount of \$3,200.

**5. Road Maintenance**

Mr. Carter reported that the roads were still being watered and watering would continue until the hot weather has passed.

A request was made for the next meeting agenda to include discussion of uniform standards for driveway culverts.

**6. Fire Department Report**

Fire Chief Carl McDonald reported that five volunteers attended the monthly meeting, including two new volunteers. Chief McDonald and Jerry Hurley from the Plumas County Fire Safe Council visited two of the District's lots that were thinned during the summer. After reviewing the work with Mr. Hurley, Chief McDonald agreed the work had been completed adequately.

The Fire Department received donations of \$100 from Greenhorn Ranch and \$400 from Sierra Street Rodders.

Chief McDonald presented a proposed mutual aid agreement with CALFIRE. Following discussion, upon a motion made by Brian Morris, seconded by Candy Miller, and unanimously approved, the Board authorized the Fire Chief to sign the mutual aid agreement with CALFIRE.

**7. Adjournment**

The meeting adjourned at 9:05 p.m. The next meeting is scheduled for Thursday, October 15 at the fire station.

I, Brian L. Morris, Secretary of the Board of Directors, certify that the foregoing minutes of the Greenhorn Creek Community Services District Board of Directors are correct as recorded.

/s/ Brian L. Morris

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Brian L. Morris, Secretary