

GREENHORN CREEK COMMUNITY SERVICES DISTRICT
MINUTES OF THE BOARD OF DIRECTORS
August 20, 2009

A meeting of the Board of Directors of the Greenhorn Creek Community Services District was held on August 20, 2009, at the Greenhorn fire station. Persons in attendance included:

Board Members: Susan Lake, Candy Miller, Brian Morris
District Staff and Volunteers: Carl McDonald

1. Approval of Minutes

Upon a motion made by Candy Miller, seconded by Brian Morris, and unanimously approved, the minutes from the regular meeting on July 16, 2009, and the special meeting on August 7, 2009, were approved as presented.

2. Public Comment Opportunity

There was no public comment.

3. Finance Report

Brian Morris distributed the monthly financial report that was provided by Susan Scarlett. As of August 17, cash on hand was \$\$295,124, including \$111,979 in a construction account for the water tank and \$31,233 in facility fees. Water Department expenses through August 17 were \$15,964 and income was \$28,077. Fire Department expenses were \$7,426 and income was \$1,723. Further review of the financial report was tabled until the next meeting when Roy Carter and Susan Scarlett would be in attendance.

Brian Morris presented a resolution to continue the water standby charges for unimproved parcels at the same rate as the previous year. Upon a motion made by Candy Miller, seconded by Brian Morris, and unanimously approved, the Board adopted **Resolution 09-7451**, continuing the water standby charge at a rate of \$80 per year for each unimproved parcel, plus a \$2.50 administrative charge from the Plumas County Auditor.

Brian Morris presented a resolution requesting collection of water standby charges and fire assessments as part of the Plumas County property tax bills. Upon a motion by Candy Miller, seconded by Brian Morris, and unanimously approved, the Board adopted **Resolution 09-7452**, requesting collection of the water standby charge and fire assessment by the Plumas County Tax Collector as part of the property tax bills.

Brian Morris reported that Susan Scarlett had requested authorization to process the District payroll through direct deposit. Upon a motion made by Candy Miller, seconded by Brian Morris, and unanimously approved, the Board authorized direct deposit for any employee who agreed to receive payment via direct deposit.

4. Road Maintenance

Candy Miller raised the issue of speeding on Greenhorn Road and asked the Board to consider installing speed bumps once again on the unpaved section of Greenhorn Road. Considering all of the work that was required to get the two water system projects out to bid and under construction, the Board agreed to table discussion of speed bumps to the September meeting.

Discussion of uniform standards for construction of new driveway culverts was tabled so Roy Carter could be present for the discussion.

5. Water System Report

Susan Lake reported that Well No. 1 was still out of service and the water tank was hovering around a low level of 13 feet.

Brian Morris presented a resolution authorizing a grant agreement in the amount of \$375,000 from the Drinking Water State Revolving Fund. Upon a motion made by Brian Morris, seconded by Candy Miller, and unanimously carried, the Board adopted **Resolution 09-7453**, authorizing a grant agreement to accept funding from the Drinking Water State Resolving Fund under the American Recovery and Reinvestment Act. The grant will pay for certain repairs and upgrades to the water system as well as the installation of water meters.

6. Fire Department Report

Fire Chief Carl McDonald reported that five volunteers attended the monthly meeting and the Fire Department has responded to two calls during the month. One new volunteer has joined the Fire Department, and he is a trained fire fighter and an emergency medical technician.

Chief McDonald presented a mutual aid agreement with CALFIRE. Brian Morris had some questions about the purpose of the agreement and said he would discuss it with other fire departments at the next meeting of the Plumas County Special Districts Association. Upon a motion made by Candy Miller, seconded by Brian Morris, and unanimously approved, the Board authorized the President to sign the mutual aid agreement if there were no concerns following the special districts' meeting. If there are any concerns about the agreement, the Board will review it again in September.

Candy Miller reminded the Board of the need to change the combination on the door to the Fire Department. Mrs. Miller also reminded the Board of the need to ensure that the District's internet access had been established through a secure account.

7. Correspondence

Brian Morris presented a resolution to cast votes for the board of directors of the Special District Risk Management Association. Upon a motion made by Candy Miller, seconded by Brian Morris, and unanimously carried, the Board adopted **Resolution 09-7454**,

casting votes for Jean Bracy, David Aranda, Muril Clift, and John Yeakley for the Special District Risk Management Association board of directors.

8. Adjournment

The meeting adjourned at 8:30 p.m. Due to scheduling conflicts, the next meeting is scheduled for Thursday, September 10, immediately following the annual meeting of the Unit 2 Road Association.

I, Brian L. Morris, Secretary of the Board of Directors, certify that the foregoing minutes of the Greenhorn Creek Community Services District Board of Directors are correct as recorded.

/s/ Brian L. Morris

Brian L. Morris, Secretary