

**GREENHORN CREEK COMMUNITY SERVICES DISTRICT**  
**MINUTES OF THE BOARD OF DIRECTORS**  
**May 21, 2009**

A meeting of the Board of Directors of the Greenhorn Creek Community Services District was held on May 21, 2009, at the Greenhorn fire station. Persons in attendance included:

Board Members: Susan Lake, Candy Miller, Brian Morris  
District Staff and Volunteers: Roy Carter, Carl McDonald

**1. Approval of Minutes**

Upon a motion made by Candy Miller, seconded by Brian Morris, and unanimously approved, the minutes from April 23, 2009, were approved as presented.

**2. Public Comment Opportunity**

Kris Parton made an inquiry about the status of the reflective street sign for Rideout Trail. Roy Carter stated that he would try to locate the sign.

**3. Correspondence**

No correspondence was presented.

**4. Finance Report**

Roy Carter presented the monthly financial report that was prepared by Susan Scarlett. As of May 16, Water Department revenue was \$129,081 and expenditures were \$120,484. Fire Department revenue was \$24,708 and expenditures were \$19,841. Cash on hand was \$302,476, including Road funds. Upon a motion made by Susan Lake, seconded by Candy Miller, and unanimously carried, the Board accepted and filed the finance report.

Roy Carter presented the proposed budget for 2009-10. Following discussion, upon a motion made by Brian Morris, seconded by Candy Miller, and unanimously carried, the Board approved the proposed budget and scheduled a public hearing for June 25.

Roy Carter presented a letter from Bob Johnson proposing a three-year audit contract with the District. Brian Morris stated that the proposed rates in the three year proposal were acceptable as long as the contract included a provision allowing the District to terminate the contract if circumstances were to change. Upon a motion made by Brian Morris, seconded by Candy Miller, and unanimously approved, the Board agreed to the concept of a three-year audit contract and requested that an actual contract be submitted by Mr. Johnson for consideration.

Roy Carter reported that Susan Scarlett sent collection letters to the delinquent road accounts. Susan Lake presented a draft letter to be sent to all water customers regarding payment of water bills. Following discussion, it was the consensus of the

Board to revise the letter to include an emphasis of monthly payment options and an explanation of efforts to collect on delinquent accounts.

## **5. Road Maintenance**

Roy Carter reported that work was planned for the area at the end of the pavement on Greenhorn Road. An effort needs to be made to encourage drivers to slow down to reduce the impact of traffic coming off the pavement at high speed.

## **6. Water System Report**

Roy Carter reported that there were control problems with Well #2 and that he was operating the well manually. Well #2 also had one positive test for e. coli, but all other samples taken at the same time were clean and a follow-up test on Well #2 was also clean.

Mr. Carter reported that the elevation for the new water tank was believed to have a 20-foot difference from the tank on Fern Ridge and that Shaw Engineering was reviewing the hydraulic model of the water system and preparing a recommendation on a solution. The likely options are to install an altitude valve at an additional cost of about \$25,000 or to try to exchange property with the adjacent landowner.

USDA has signed the engineering services agreement with Shaw Engineering, and the project should be out to bid in the near future.

Mr. Carter reported that the District had submitted a preliminary application to receive federal stimulus funds to support work on the water system, and the District was one of two water systems in Plumas County to be asked to proceed with a formal application for funding. The District has requested \$355,000 to replace the pressure reducing valves, install air vacuum releases, replace control systems, replace well-house piping, and install water meters.

Brian Morris presented the outline of the Governor's plan to reduce per capita water use by 20 percent statewide by the year 2020. In the Sacramento River region, the local reduction target is actually 30 percent, and the Legislature is currently working on a number of bills that will either encourage or require different water conservation measures. With the long lead time to develop a peripheral canal or the new dams that have been proposed, the state is looking at water use efficiency and conservation as the "new" water supply in California for the next ten years and it is likely that water use limitations will be mandated.

Mr. Morris presented an update on the Integrated Regional Water Management program and the development of the Feather River Regional Water Management Group. Instead of a joint powers agreement, the organization of the regional group had been changed to a memorandum of understanding between local agencies and other organizations. Upon a motion made by Candy Miller, seconded by Brian Morris, and unanimously carried, the Board authorized the General Manager to sign the MOU on behalf of the District.

## **7. Fire Department Report**

Fire Chief Carl McDonald reported everything was normal with the fire department. The State Office of Emergency Services is doing its regular organization of strike teams for the fire season, and Greenhorn Fire Department has agreed to respond to incidents within Plumas County. Due to limited staff and equipment, the fire department will not participate in strike teams that respond to other areas in the state.

Chief McDonald reported that two full-time residents wanted to join the fire department and go through the fire academy to be certified to respond to fires.

The Fire Safe Council is continuing work on the District-owned lots in Greenhorn, although the logs remain piled on site because there is no demand at the mills at the present time.

## **8. General Matters**

Brian Morris presented an ordinance establishing a claims procedure for the District. Upon a motion made by Candy Miller, seconded by Brian Morris, and unanimously approved, the District adopted **Ordinance 09-01 Regarding Claims Against the District**. Candy Miller volunteered to draft a copy of the claim form referenced in the ordinance.

## **9. Adjournment**

The meeting adjourned at 9:15 p.m. The next meeting is scheduled for Thursday, June 25, at 7:00 p.m.

I, Brian L. Morris, Secretary of the Board of Directors, certify that the foregoing minutes of the Greenhorn Creek Community Services District Board of Directors are correct as recorded.

/s/ Brian L. Morris

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Brian L. Morris, Secretary