

GREENHORN CREEK COMMUNITY SERVICES DISTRICT
MINUTES OF THE BOARD OF DIRECTORS
April 23, 2009

A meeting of the Board of Directors of the Greenhorn Creek Community Services District was held on April 23, 2009, at the Greenhorn fire station. Persons in attendance included:

Board Members: Susan Lake, Candy Miller, Brian Morris
District Staff and Volunteers: Roy Carter, Susan Scarlett

1. Approval of Minutes

Upon a motion made by Candy Miller, seconded by Brian Morris, and unanimously approved, the minutes from March 19, 2009, were approved as presented.

2. Public Comment Opportunity

There were no comments from the public.

3. Correspondence

Susan Lake presented a letter from Roy Mills tendering his resignation from the Board of Directors effective March 26, 2009.

4. Finance Report

Susan Scarlett presented the monthly financial report. As of April 23, Water Department revenue was \$129,516 and expenditures were \$107,667. Fire Department revenue was \$14,653 and expenditures were \$18,441. Cash on hand was \$305,353, including Road funds.

Susan Scarlett also presented a draft budget for 2009-2010. A public hearing on the budget will be held at the June board meeting.

5. Road Maintenance

Roy Carter reported that road maintenance was recently performed, including ripping the road surfaces, re-packing, and dust coating.

The board reviewed past due accounts and considered options for pursuing collections. One option is to have the road monies collected on the property tax bills by changing from the current dues system to a special assessment. The district would need to have an election like the one that was held to establish the annual contribution to support the fire department. Brian Morris will explore this option and report back to the board so a decision can be made about whether a special assessment should be pursued.

6. Water System Report

Roy Carter reported that the District had registered its first 100,000 gallon day in April, which is something that usually doesn't happen until May.

Mr. Carter reported that the engineering services agreement with Shaw Engineering had been signed and sent to USDA Rural Development for final approval. As required by USDA, a segregated account has been opened for the water tank construction project and \$112,000 was deposited.

Survey work was performed for the new water tank site, and it appears there may be an altitude difference with the existing water tank on Fern Ridge. If the altitude difference is confirmed, there are a couple of options to address the problem, including an altitude valve or a land swap with the adjacent property owner.

7. Fire Department Report

The key to the Smokey Bear sign will be turned over to the Forest Service so the Forest Service can change the "fire danger" level when they make their normal rounds to the other signs.

Roy Carter reported that he participated in live fire training in Quincy and that routine maintenance had been performed on the fire engines.

8. General Matters

Susan Lake distributed a list of items for the District to consider in its strategic planning:

Priority Items:

- Water tank construction
- Part-time employee for water system and road maintenance
- Filling the two vacancies on the Board of Directors

Little or No Cost Items

- Two community meetings per year (pot luck or cookouts)
- Fire Department appreciation
- CSD website address on all bills and correspondence

Cost/Time Items

- Water meters
- Road improvements (snow plowing / turn arounds / culvert replacement)
- Reflective home address signs
- CSD/Fire Department storage area or container
- Community clean up

Long Term/Cost

- CSD Building – meeting room, fire office, and CSD office
- CSD lots – community park for daytime use

Brian Morris suggested that looking at a timeline for implementing a special assessment for road maintenance should be among the priorities.

Roy Carter provided a flyer for reflective address the sign, and the Board agreed it should be posted on the CSD website.

9. Adjournment

The meeting adjourned at 9:10 p.m. The next meeting is scheduled for Thursday, May 21, at 7:00 p.m.

I, Brian L. Morris, Secretary of the Board of Directors, certify that the foregoing minutes of the Greenhorn Creek Community Services District Board of Directors are correct as recorded.

/s/ Brian L. Morris

Brian L. Morris, Secretary