

GREENHORN CREEK COMMUNITY SERVICES DISTRICT
MINUTES OF THE BOARD OF DIRECTORS
March 19, 2009

A meeting of the Board of Directors of the Greenhorn Creek Community Services District was held on March 19, 2009, at the Greenhorn fire station. Persons in attendance included:

Board Members: Susan Lake, Candy Miller, Roy Mills, Brian Morris
District Staff and Volunteers: Carl McDonald

1. Approval of Minutes

Upon a motion made by Candy Miller, seconded by Susan Lake, and unanimously approved, the minutes from February 19, 2009, were approved with one correction.

2. Public Comment Opportunity

There were no comments from the public.

3. Finance Report

Brian Morris distributed the monthly financial report that was provided by Susan Scarlett. As of March 19, Water Department revenue was \$102,001 and expenditures were \$100,802. Fire Department revenue was \$14,653 and expenditures were \$17,305. Cash on hand was \$303,216, including Road funds. Upon a motion made by Brian Morris, seconded by Candy Miller, and unanimously carried, the Board accepted the transaction report detailing the past month's expenditures.

The Board reviewed the delinquent accounts and the procedures for pursuing collection in Small Claims Court. Brian Morris agreed to work with Susan Scarlett on initiating collection proceedings for non-responsive accounts.

The Board reviewed the final version of the Fixed Asset Policy. Upon a motion made by Candy Miller, seconded by Brian Morris, and unanimously carried, the Board approved the Fixed Asset Policy, with the addition of a line on the Surplus Property form to record Board approval.

4. Road Maintenance

Roy Carter was not present, so a review of Road Maintenance operations and budget was tabled until the April meeting. Susan Lake agreed to follow up with Roy Carter to obtain copies of the financial records provided by Susan Scarlett.

5. Water System Report

Brian Morris reported that applications had been filed with the California Department of Public Health to seek federal economic stimulus funds to support all pending water system improvements, including the installation of water meters.

6. Fire Department Report

Chief Carl McDonald reported that the Fire Department had one mutual aid call in the past month, but the response was cancelled while the Fire Department was en route.

Chief McDonald reported that he had not yet found any success in recruiting new volunteers for the Fire Department.

Chief McDonald presented a contract and resolution from CALFIRE to continue participation in the Federal Excess Property Program for the loan of fire equipment to the District. Chief McDonald reported that he had just received the materials from CALFIRE and they needed to be returned as soon as possible. Upon a motion made by Brian Morris, seconded by Candy Miller, and unanimously carried, the Board agreed to add the resolution to the agenda as an urgency item.

Following discussion, upon a motion made by Brian Morris, seconded by Candy Miller, and unanimously carried, the Board approved **Resolution 09-7447**, authorized a contract with CALFIRE for the District to participate in the Federal Excess Property Program.

7. General Matters

Brian Morris distributed copies of the annual Statement of Economic Interests for the Board members and General Manager to complete and return to the Secretary to keep on file.

Candy Miller and Susan Lake agreed to work on developing a strategic plan for the District to help identify priorities and needs in the near, mid, and long terms.

Brian Morris distributed a draft Claims Policy for the Board members to review.

8. Adjournment

The meeting adjourned at 8:55 p.m. The next meeting is scheduled for Thursday, March 16, at 7:00 p.m.

I, Brian L. Morris, Secretary of the Board of Directors, certify that the foregoing minutes of the Greenhorn Creek Community Services District Board of Directors are correct as recorded.

/s/ Brian L. Morris

Brian L. Morris, Secretary