

**GREENHORN CREEK COMMUNITY SERVICES DISTRICT**  
**MINUTES OF THE BOARD OF DIRECTORS**  
**December 18, 2008**

A meeting of the Board of Directors of the Greenhorn Creek Community Services District was held on December 18, 2008, at the Greenhorn fire station. Persons in attendance included:

Board Members: Susan Lake, Candy Miller, Roy Mills, Brian Morris

District Staff and Volunteers: Roy Carter

Others Present: Mike Summerfield, Guy Senter

**1. Approval of Minutes**

Upon a motion made by Candy Miller, seconded by Susan Lake, and unanimously approved, the minutes from November 20, 2008, were approved as presented.

**2. Public Comment Opportunity**

There were no comments from the public.

**3. Finance Report**

Brian Morris presented the monthly financial report submitted by Susan Scarlett. As of December 18, Water Department revenue was \$58,977 and expenditures were \$55,924. Fire Department revenue was \$0 and expenditures were \$13,449. Cash on hand was \$262,340. Upon a motion made by Candy Miller, seconded by Susan Lake, and unanimously carried, the Board accepted the transaction report detailing the past month's expenditures.

In response to a question from Roy Mills about the yellow truck that was parked on the fire station property, Roy Carter stated that the truck had been purchased by the road associations in 1980 and that its water tank had been transferred to the new water truck when the new truck was purchased. The road associations have been trying to get rid of the old truck for a number of years.

**4. Road Maintenance**

Mike Summerfield and Guy Senter were present on behalf of the Unit 2 Road Association. Brian Morris reported that Unit 1 and the CSD had executed the Road Maintenance Agreement. Mike Summerfield stated that he would execute the agreement on behalf of Unit 2 as soon as Susan Scarlett reported that the Unit 1 books were in order and money had been transferred from Unit 1 to Unit 2 to resolve all outstanding bills.

**5. Water System Report**

Mr. Carter reported that water use had fallen to 25,000 gallons per day, but the recent snowstorm caused a spike to about 40,000 gallons per day with customers probably allowing water to run to prevent pipes from freezing.

Mr. Carter reported that a contractor named Converse was working on control systems, which would cost approximately \$50,000, and that Shaw Engineering had provided an updated cost estimate for Phase 2 work at \$346,000, which now includes a 100,000 gallon storage tank on Summit Trail, a new pump for Well No. 1, and work on the pressure reducing valves on Greenhorn Road and Pathfinder Trail. Following discussion, upon a motion made by Brian Morris, seconded by Roy Mills, and unanimously carried, the Board directed Mr. Carter to work with Shaw Engineering to put the Phase 2 package out to bid.

## **6. Fire Department Report**

Mr. Carter reported that Chief Carl McDonald would be on vacation until January 10. Ralph Wilburn has been designated the wildland fire Captain and Roy Carter is the structure fire and administrative Captain. Tim Mannies is still the Assistant Chief, but he is working on transitioning his duties to another member of the fire department.

During the month, the fire department responded to two medical calls and participated in bloodborne pathogen training.

Mr. Mills stated that he had a cost estimate to get a winter cover for the Smokey Bear fire danger sign and presented a sample piece of material. Susan Lake took the material sample to get another cost estimate.

Mr. Carter stated that a radio repeater was needed to permit the fire department's handheld radios to communicate with the Plumas County dispatch center. Mr. Carter said he would take this up with Carl McDonald.

## **7. Election of Officers**

Upon a motion made by Brian Morris, seconded by Roy Mills, and unanimously carried, the Board designated the following officers for 2009:

President: Susan Lake  
Vice-President: Candy Miller  
Secretary: Brian Morris

## **8. Adjournment**

The meeting adjourned at 8:25 p.m. The next meeting is scheduled for Thursday, January 15, at 7:00 p.m.

I, Brian L. Morris, Secretary of the Board of Directors, certify that the foregoing minutes of the Greenhorn Creek Community Services District Board of Directors are correct as recorded.

/s/ Brian L. Morris

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Brian L. Morris, Secretary