

GREENHORN CREEK COMMUNITY SERVICES DISTRICT
MINUTES OF THE BOARD OF DIRECTORS
July 17, 2008

A meeting of the Board of Directors of the Greenhorn Creek Community Services District was held on July 17, 2008, at the Greenhorn fire station. Persons in attendance included:

Board Members: Susan Lake, Candy Miller, Roy Mills, Brian Morris
District Staff: Susan Scarlett

1. Approval of Minutes

Upon a motion made by Candy Miller, seconded by Susan Lake, and unanimously approved, the minutes from the regular meeting of June 19, 2008, and the special meeting of July 8, 2008, were approved as presented.

2. Public Comment Opportunity

Frank Madden addressed the board regarding concerns over the accumulation of fire fuels on adjoining lots. Mr. Carter asked that Mr. Madden contact the fire department to request an inspection to determine whether the lots in question were in compliance with the District's ordinance requiring a fire-fuel clear zone within 100 feet of structures.

3. Finance Report

Monthly Report

Susan Scarlett did not present a monthly financial, explaining that the fiscal year had just started and the District's budget had not yet been approved. Ms. Scarlett reported that a lot of customer accounts were falling behind with the new water rates and stated that the District may want to consider monthly billing to help customers stay current in their payments. Candy Miller requested that a notice be included in the next cycle of bills to remind customers that they could pay the water bill in monthly installments.

2008-09 Budget

Ms. Scarlett presented a draft but for 2008-09. Roy Mills opened the public hearing on the budget. There were no comments from the public, and Mr. Mills closed the public hearing. Upon a motion made by Brian Morris, seconded by Candy Miller, and unanimously carried, that Board approved the budget for 2008-09 as presented and adopted Resolution 08-7442, approving an appropriations limit of \$88,659 for the fiscal year.

Travel and Expense Reimbursement Policy

Mr. Morris presented a proposed travel and expense reimbursement policy applicable to District staff and board members. Upon a motion made by Candy Miller, seconded by Roy Mills, and unanimously carried, the Board approved the Travel and Expense Reimbursement Policy as presented.

4. Water System Report

Mr. Carter was on vacation. There were no known issues with water system operations. Susan Lake reported that she had been monitoring chlorine levels in Roy's absence.

Susan Lake agreed to speak with Mr. Carter about an update on the Phase 1 and Phase 2 water system work and to request an e-mail update for the board.

5. Fire Department Report

No members of the Fire Department were present and there was no Fire Department report.

The agenda item regarding the fire fuel clear zone ordinance was addressed earlier during the Public Comment period.

The Board discussed the policy for reimbursement for out-of-district response, and it was the consensus of the Board to research the fees charged by Graeagle and Quincy. This item was tabled until a future meeting.

An agreement with the Road Associations was tabled until after the annual meetings of the two Road Associations in early August. Susan Lake agreed to contact Debbie Hockaday regarding the Unit 1 annual meeting, and Candy Miller agreed to contact Mike Summerfield regarding the Unit 2 annual meeting.

No progress was made in disposing of the surplus fire engine. Upon a motion made by Candy Miller, seconded by Susan Lake, and unanimously carried, the Board authorized Mrs. Miller to work with Roy Carter to place a classified ad in the Feather River Bulletin.

6. Transition Issues

Mr. Morris reported that there were no applicants for the vacancy on the board of directors.

7. Adjournment

The meeting adjourned at 7:58 p.m. The next meeting is scheduled for Thursday, August 21, at 7:00 p.m.

I, Brian L. Morris, Secretary of the Board of Directors, certify that the foregoing minutes of the Greenhorn Creek Community Services District Board of Directors are correct as recorded.

/s/ Brian L. Morris

Brian L. Morris, Secretary