

GREENHORN CREEK COMMUNITY SERVICES DISTRICT
MINUTES OF THE BOARD OF DIRECTORS
MAY 15, 2008

A meeting of the Board of Directors of the Greenhorn Creek Community Services District was held on May 15, 2008, at the Greenhorn fire station. Persons in attendance included:

Board Members: Susan Lake, Roy Mills, Brian Morris [Candy Miller absent]
District Staff: Roy Carter, Susan Scarlett, Carl McDonald

1. Approval of Minutes

Upon a motion made by Roy Mills, seconded by Susan Lake, and unanimously carried, the minutes from the meetings of April 19, 2008, and May 9, 2008, were approved.

2. Public Comment Opportunity

No public comments were received.

3. Finance Report

Susan Scarlett presented the financial report. As of May 15, Water Department revenue was \$106,513 and expenditures were \$77,278; Fire Department revenue was \$23,523 and expenditures were \$18,961; cash on hand was \$278,602.

Ms. Scarlett informed the board that Gold Mountain Community Services District had used Bob Johnson to conduct the district's annual audit at a cost of approximately \$4,500 per year. It was the consensus of the board to place an item on the June agenda to consider the services of Mr. Johnson as Greenhorn's outside auditor.

Ms. Scarlett presented a draft budget for 2008-09 for the board's review. In response to a question from Mr. Mills, Mr. Morris reported that Roy Carter's contract provided for an adjustment in compensation on July 1 of each year. Following discussion, upon a motion made by Mr. Morris, seconded by Mr. Mills, and unanimously carried, the board concurred with the proposed budget with the addition of a compensation adjustment for Mr. Carter based on the Consumer Price Index and directed that a public hearing be scheduled on the budget.

Mr. Morris presented a contract amendment for Susan Scarlett to extend her financial services for another year. Following discussion, upon a motion made by Mr. Mills, seconded by Mr. Morris, and unanimously carried, the board authorized a one-year contract extension for Ms. Scarlett with compensation adjusted based on the Consumer Price Index.

The board tabled discussion of purchasing a new computer for the office.

Mr. Morris reported that he and Ms. Lake met with Plumas County representatives regarding a tax exchange for LAFCo annexation 2005-ANNX-003 (Wilburn) and that the County was offering the District seven percent of the tax increment for the new property coming into the District. Mr. Morris stated that this was the maximum amount the County had offered in recent annexations and that the amount was comparable to the proportion of property taxes that the District receives on the property that is already inside the District. Following discussion, upon a motion made by Mr. Mills, seconded by Ms. Lake, and unanimously carried, the board adopted **Resolution 08-7439**, accepting a tax exchange with the County of Plumas for annexation 2005-ANNX-003.

4. Water System Report

Mr. Carter reported that the water system was operating well. There was an area on Rideout Trail where leaks had been repaired twice and where the ground appears to be settling.

Mr. Carter reported that he needed to meet with Plumas County Public Works Director Bob Perreault on the bid package for the Phase 1 water system work. Following discussion, it was the consensus of the board that Mr. Carter and Mr. Morris should meet with Shaw Engineering to review the Phase 1 and Phase 2 work.

The board reviewed the procedures to cover for the General Manager during Mr. Carter's vacation. The board agreed that Ms. Lake would have pager duty from May 27 until May 30 and Mr. Morris would have pager duty from May 30 until June 4.

5. Fire Department Report

Mr. McDonald reported that four volunteers attended the Fire Department meeting and that there was one fire and two medical calls during the month. Mr. McDonald also reported that the Plumas County FireSafe Council's project to thin many of the lots owned by the District would finally begin this summer.

6. District Communications

Mr. Carter reported that he made repairs to the bulletin board and covered one side with a locking piece of Lexan.

The board reviewed the information that had been posted on the District's web page at www.greenhorncsd.org and revised some of the contact information. Mr. Mills requested that updates be posted on the web page as progress is made on water system work.

7. Transition Issues

Mr. Morris reported that there were no applicants for the vacancy on the board of directors.

8. Adjournment

The meeting adjourned at 8:15 p.m. The next meeting is scheduled for Thursday, June 19 at 7:00 p.m.

I, Brian L. Morris, Secretary of the Board of Directors, certify that the foregoing minutes of the Greenhorn Creek Community Services District Board of Directors are correct as recorded.

/s/ Brian L. Morris

Brian L. Morris, Secretary