

**GREENHORN CREEK COMMUNITY SERVICES DISTRICT**  
**MINUTES OF THE BOARD OF DIRECTORS**  
**FEBRUARY 20, 2008**

A meeting of the Board of Directors of the Greenhorn Creek Community Services District was held on February 20, 2008, at the Greenhorn fire station. Persons in attendance included:

Board Members: Susan Lake, Candy Miller, Roy Mills, Brian Morris  
District Staff and Volunteers: Roy Carter, Tim Mannies, Carl McDonald

**1. Approval of Minutes**

Upon a motion made by Susan Lake, seconded by Candy Miller, and unanimously carried, the minutes from the meeting of January 17, 2008, were approved as presented.

**2. Public Comment Opportunity**

No public comments were received.

**3. Finance Report**

Roy Carter presented the monthly financial report. As of February 20, Water Department revenue was \$72,248 and expenditures were \$62,224; Fire Department revenue was \$14,406 and expenditures were \$11,278; cash on hand was \$255,322.

Mr. Carter reported that the new 10-day shutoff notices were being promptly delivered to delinquent accounts. Brian Morris was asked to report back to the board after researching restrictions on disconnecting a customer's water service and the enforcement mechanisms available to the District if a customer turns their own water back on.

**4. Water System Report**

Roy Carter reported that water use was running about 5,000 gallons per day above 2007 usage.

Roy Carter reported that he had been asked to review and revise the bid package for Phase 1, and then it could be forwarded for approval from Plumas County Public Works Director Bob Perreault.

For the USDA loan for the Phase 2 work, Mr. Carter reported that USDA had made some incorrect assumptions about the District's budget and that he was preparing a letter clarifying the amount of the District's short-lived asset reserve. The District's current reserve to replace assets with expected lifecycles of 5, 10, and 15 years will be stated as \$37,125.

## **5. Fire Department Report**

Carl McDonald reported that the Fire Department responded to two medical calls and had cleared the snow from around all of the fire hydrants.

Mr. McDonald reported that a grant had been received to cover the cost of participating in the First Responder course and that the only cost to the District would be \$95 per firefighter for a background check and certification.

Mr. McDonald reported that the Forest Service's Empire Project was still in the works and that the latest legal action on the Empire Project and Quincy Library Group program would be a hearing at the Ninth Circuit Court of Appeal on March 10. The Empire Project includes fuels reduction work on the Plumas National Forest near Greenhorn, as well as road improvements to create an escape route that will be an alternative to Greenhorn Road.

Mr. Carter reported that reflective street signs would be available at \$30 apiece and that the Fire Department would install them at no additional charge if a post is available. Residents should contact Roy Carter to arrange for installation.

## **6. District Communications**

**Bulletin Board.** Roy Mills presented drawings of a new bulletin board to replace the bulletin board at the entrance to Greenhorn. Following discussion, upon a motion made by Susan Lake, seconded by Candy Miller, and unanimously carried, the board directed Roy Carter to evaluate the existing bulletin board and present a recommendation on repair or replacement.

**Community Meeting.** The board returned to the scheduling of a community meeting or barbeque. Following discussion, it was the consensus of the board to hold a community potluck on Saturday, April 19, with lunch at 12:00 noon and a presentation starting at 1:00 p.m. The board agreed to develop the agenda at the March board meeting. Susan Lake and Candy Miller agreed to work as a subcommittee to organize the event.

## **7. Transition Issues**

**Board Vacancy.** Brian Morris reported that there were no applicants for the vacancy on the board of directors.

**Plumas County Special Districts Association.** Roy Carter reported that he attended the Plumas County Special Districts Association meeting at the beginning of February. Following discussion, upon a motion made by Brian Morris, seconded by Roy Mills, and unanimously carried, the board approved the District's membership in the Plumas County Special Districts Association.

**Conflict of Interest Code.** Mr. Morris presented a resolution adopting California's Model Conflict of Interest Code. Following discussion, upon a motion made by Brian Morris, seconded by Candy Miller, and unanimously carried, the board adopted

Resolution 08-7437, A Resolution Adopting the Conflict of Interest Code for Greenhorn Creek Community Services District.

**Mission Statement.** Following discussion, upon a motion made by Candy Miller, seconded by Roy Mills, and unanimously carried, the board approved the following mission statement for the District:

*The part-time employee and the volunteers of the Greenhorn Creek Community Services District will strive to provide effective public services that meet the needs of the present, while also planning for the future, in order to promote the long-term vitality of the community and maintain a high quality of life for its residents.*

**8. Adjournment**

The meeting adjourned at 8:55 p.m. The next meeting is scheduled for Thursday, March 20 at 7:00 p.m.

I, Brian L. Morris, Secretary of the Board of Directors, certify that the foregoing minutes of the Greenhorn Creek Community Services District Board of Directors are correct as recorded.

/s/ Brian L. Morris

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Brian L. Morris, Secretary