

GREENHORN CREEK COMMUNITY SERVICES DISTRICT
Minutes of the Board of Directors

Thursday, November 21, 2013
6:00 p.m. – Greenhorn Fire Station

1. Roll Call

Board: Marlynn Jordan, Gayle Higgins, and Candy Miller
Staff: Susan Scarlett and Roy Carter
Public: Janice Bishop and Chuck Jarvi

2. Approval of Minutes

- a. Meeting minutes of the Board of Directors Meeting of October 17th, 2013
Gayle made the motion to Approve, Marlynn seconded. Approved.
- b. Meeting minutes of Special Meeting of November 18, 2013
Gayle made the motion to approve, Marlynn seconded. Approved.

3. Public Comment Opportunity

Any member of the public may address the Board on matters that are within the jurisdiction of the Board. **The Board is not allowed to comment or respond to public comments per the Brown Act.** If you are addressing the Board regarding a matter listed on the agenda, you are requested to hold your comments until the Board takes up that matter. Please limit your comments to three minutes or less.
None.

4. Finance Report

- a. Review monthly financial reports.
Marlynn made the motion to approve, Candy seconded. Approved.
- b. Review of Annual Audit.
It was a clean audit. It is a good way for people to learn the basic information about Greenhorn CSD, especially the section in, Management Discussion, an Analysis Report. Marlynn made the motion to approve, Candy seconded. Approved.
- c. Discussion and direction to staff regarding policies for overdue accounts.
Tabled.

5. Water Department

- a. Update on water system operations.
There were problems with Tank 2 (serves Unit 1) which is powered by a solar panel. Sierra Controls recommended that we put in a bigger battery. Tank 1 serves Unit 2. Also at Pumphouse 1 the controllers are getting confused. Sierra Controls is working on this. Lab tests are coming back as the water is good. And things appear to be working well at this time.
- b. Discussion of current water policy and possible acceptance.
Tabled for the new Board.
- c. Discussion on Water Rate Study with Meters—Place Holder.
- d. Discussion of and possible Action on the CSD Road Maintenance Agreement
See Road Department.

6. Fire Department

- a. Update on Fire Department activity.

The fire department had 2 runs this month. They also had to stand-by at a home owners burn pile, while doing so used it as a wildland training exercise. Members attended 3 trainings in Quincy. They also used 2 days to burn the community burn pile. The Fire department is sending Tyson to the Fire Engine Driver Training at the Woodbridge Fire Department. This is the only training available in Northern California at this time. Also a medical physical for the Fire Department will be needed.

- b. Discussion and direction and/or update to staff regarding updates to fire fuel Ordinance and possible acceptance.

Other than some of the information being dated, our ordinance is one of the better ones that Jerry Hurley and Sue McCourt have seen for small communities. Their recommendation was to leave it as it is.

- c. Fire Safe Council update.

See d.

- d. Firewise Community Update

There was Cal-Fire, Fire-wise, and Fire Safe Council meeting. All 3 entities met to comment

on our Fire Evacuation Plan. A recommendation is to put up "No Exit" signs on dead end roads. A map has been made up by the Fire Department showing different items of our community, including SPI gates. There are only 2 ways out. Jerry Hurley with Fire-wise is working on an evaluation for us. Also we now have a Cal-Fire presence in Plumas County. It was brought up that our current Fire Ordinance is a good one. They also suggested working on the education of the Community and then do the enforcement.

- e. Review and possible approval of Fire Safe/ Fire Wise contract
It is basically completed. Jerry Hurley is still doing some work on it.
- f. Fire Chief Position update.
No qualified applicants have applied.

7. Road Department

- a. Update on Road Department activity.

The plow truck is ready to go. The Grader needs 1 tire chain and a block heater. Roy will work on this.

- b. Termination of Agreement/Contract letter

A Termination of Agreement/Contract letter was given to Unit 1 (chuck Jarvi) and Unit II (Janice Bishop) to end the contract/agreement on 12/31/13. Having the signatures on the letter were only for acknowledgement of receipt by both Units Presidents.

- c. Combining Boards Committee Report

No report.

8. Adjournment

The next meeting will be Thursday December 12 at 6pm as a special meeting. The Regular Meeting 12/19/13 will be cancelled.